

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
February 25, 2013

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Kevin Cantwell, Luanne Cundiff, Chuck Gross, Linda Haberstroh, Larry Marty, Andrea Robertson, Steve Stahl and Art Wash

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Absent: Jill Skyles (work)

Guests: Denise Gould (FACT), Victoria Walker (Crider Health Center), Jerry Marks (Lutheran Family & Children's Services), Brian Quick and Kelly Broeker (Preferred Family Healthcare), Miriam Mahan (Sts. Joachim & Ann Care Service), Cristy Bilhorn (Behavioral Health Response), Brenda Petruso (ThriVe St. Louis) and Phyllis Schneider (United Services for Children)

Approval of Minutes: A motion was made to approve the minutes of the January 28, 2013 board meeting. (M.S.P.: Haberstroh/Cantwell) – Motion passed.

Public Comment: Jerry Marks from Lutheran Family & Children's Services announced they will be opening a professional counseling office at 3660 West Clay in St. Charles. The date of the opening is not yet determined.

Denise Gould from FACT welcomed Board members to FACT and thanked the Board for allowing FACT to host this month's board meeting. Denise reported that FACT is celebrating their 25th year of service to the community. She provided an update on their agency.

Report of the Chair: Chuck Gross reported that he has been working on the CCRB's Policies and Procedures, along with Jan Lewien's assistance, during 2012. He asked for an ad-hoc Policies and Procedures committee to be established. Larry Marty, Steve Stahl and Linda Haberstroh volunteered to serve and have been appointed to that committee. Larry Marty will serve as chair.

Report of the Treasurer: Luanne Cundiff reported on the one-month statement ending January 31, 2013. Actual tax revenues collected were \$447,084 on a budget amount of \$501,450. Investment income was \$718 on a budget of \$1,250. Total revenue for January was \$447,803 on a budget of \$514,883. Expenditure requests for January services totaled \$604,267 on a budget amount of \$535,404. Explanations of the 24 line items that were over the 5% variance and over \$1,000 include: Behavioral Health Response (crisis intervention-phone and mobile outreach), Crider Health Center (care coordination and family assistance), Crisis Nursery (home based), Foster & Adoptive Care Coalition, Lutheran Family & Children's Services (counseling), Nurses for Newborns, Preferred Family Healthcare (outpatient individual counseling and drug tests), Salvation Army, Youth In Need (shelter room and board, counseling and transitional living program) are due to high demand. Catholic Family Services (crisis interventions), The Child Center, Crider Health Center (Pinocchio, prevention and school based mental health specialist non-Medicaid), Kids Under Twenty One, Preferred Family Healthcare (TOC intakes and case management), ThriVe St. Louis, United Services for Children (IBIC) are above the variance due to school based usage. In Administration, Salaries and Taxes were above

the variance because the Administrative Assistant accrued additional work hours because of the 5-week work month.

A motion was made to approve an advance of \$725,400 for the month of January. This amount includes \$121,196.75 for the FACT and Crider Health Center Medicaid match payment to the State of Missouri. (M.S.P.: Cundiff/Cantwell) – Motion passed.

Bruce Sowatsky reported that the CCRB revenues are up 6.4% year to date.

A motion was made to approve the Treasurer's report as presented. (M.S.P.: Wash/Haberstroh) – Motion passed.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported that the Children's Trust Fund check presentations for 2013 funding will be held after today's meeting.
- Finance: No Finance Committee Report.
- Personnel: No Personnel Committee Report.

Report of Executive Director: Bruce Sowatsky reported:

- Bruce reported that the CCRB received a letter from Sarah Dickherber from Hoschild, Bloom & Company announcing her resignation from her position. A new representative will be assigned, and Bruce will inform the board of the new representative when it is known.
- A Conflict of Interest Declaration form was distributed to board members. Bruce asked board members to complete the report and return to him by March 25.
- On February 1, Bruce met with the St. Charles County area school superintendents about cyber bullying and cybercrimes. Bruce invited the superintendents to the CCRB board meetings and welcomed their feedback concerning needs of area youth.
- A regional meeting of area children services' fund Executive Directors was held at the CCRB on February 15. Bruce and the Executive Directors discussed potential items to work on together. These include:
 1. The Directors discussed working with schools in their regions on projects to reduce the stigma of mental illness through the possible increase in state funding for Mental Health First Aid.
 2. Children's Mental Health week is the first week of May. Jan has been working on potential activities that schools might use that address stigma related to mental health.
- Bruce attended the Governor's visit to St. Charles County on February 19 at the Economic Development Council. The Governor spoke on the impact of Medicaid expansion in Missouri.
- Avatara will be installing a new scanner in the CCRB office. Bruce is continuing to scan agency files. Bruce spoke with Avatara about a laptop.
- The Shower of Love basic baby-care collection drive will be held in April, 2013. Birthright of Wentzville and The Sparrow's Nest Maternity Home are being added to the agencies benefited by the Shower of Love. Other participating agencies include Crisis Nursery, Birthright of St. Charles, ThriVe St. Louis, Youth in Need, Our Lady's Inn, Mary Queen of Angels and Nurses for Newborns. Businesses, churches and clubs will be hosting collection drives from April 1 to 23. Board members are invited to participate by hosting a drive, volunteering at our community collection date at one of 17 grocery stores

in St. Charles County on April 25, or eating out on April 30 at Culver's restaurant on Muegge Road in St. Charles.

- Bruce explained that the CCRB has been collecting data since 2005 on issues related to youth. According to Missouri KidsCount, St. Charles County is ranked number one in the State of Missouri for 2011. Bruce has approached Washington University about a collaborative research project to link agency outcomes with community data.
- ThriVe St. Louis was recognized in the St. Charles Journal last week for their work in the community on reducing teenage pregnancy.

Jan Lewien gave the 2012 year-end report for partnering agencies. Overall, there was a 96% goal attainment for 2012. Agencies have done an excellent job on very difficult circumstances with children and families. Other data includes:

- 82,996 children and youth served
- 6,395 parents served
- 3,050 professionals
- 1,337 children on a waitlist for services

Chuck Gross asked about how an agency decides on the outcome goals, how they are set, etc. It was explained that the CCRB relies on the agency's judgment on reaching goals as they are the experts in providing the services necessary to reach the outcome goals.

Denise Gould from FACT and Miriam Mahan from Sts. Joachim & Ann Care Service explained how their agencies set outcome goals.

Old Business: No Old Business.

New Business: Bruce Sowatsky discussed a letter from Crider Health Center about their request for a rate reduction for psychiatry. He explained that Crider Health Center is requesting an amendment in the CCRB psychiatry contract from \$270.00 per hour to \$65.00 per encounter.

A motion was made to approve Crider Health Center's psychiatry contract to change the reimbursement rate of \$270.00 per hour to \$65.00 per encounter. (M.S.P.: Cantwell/Cundiff) – Motion passed.

Board members discussed Medicaid expansion, how it would impact agencies, and if the CCRB would be taking an official position on Medicaid expansion. Miriam Mahan from Sts. Joachim & Ann Care Service reported on how Medicaid expansion will impact the families their agency serves. It was determined that the CCRB would not take an official position currently until further study of the issue has been determined.

Announcements: Youth in Need's Celebration of Youth gala is March 2.

Crisis Nursery's gala is April 6.

United Services is having a trivia night on March 23.

Community Living is having a trivia night on March 16.

Denise Gould from FACT announced that their Hopes and Dreams gala is April 19. Dr. Ron Berrey and Dr. Bernard Dubray will be honored.

Adjournment: A motion was made to adjourn the meeting at 9:12 a.m.
(M.S.P.: Wash/Marty) – Motion passed.