

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
May 18, 2015

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Kevin Cantwell, Luanne Cundiff, Linda Haberstroh, Larry Marty, Nancy Matheny and Andrea Robertson

Absent: Molly Dempsey (personal)

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Beth Sailors (Preferred Family Healthcare), Lauri Cross Fink (Catholic Family Services), DiAnne Mueller and Katie Corrigan (Crisis Nursery), Jerry Marks (Lutheran Family & Children's Services), Daria Winker and Angelica O'Neill (Our Lady's Inn), Tony Bryan (Center for Autism Education), Angela Tate (Behavioral Health Response), Joy Maxwell (ThriVe), Miriam Mahan (Sts. Joachim & Ann Care Service), Erica Braun and Kevin Drollinger (Epworth), Katrina McDonald (Crider) and Anna Marie Wehr (Megan Meier Foundation)

Approval of Minutes: A motion was made to approve the minutes of the April 27, 2015 board meeting. (M.S.P.: Matheny/Beckering) – Motion passed.

Public Comment: Daria Winker and Angelica O'Neill from Our Lady's Inn gave an update on how CCRB funds are impacting families at Our Lady's Inn.

Kevin Drollinger and Erica Braun from Epworth presented information about their prevention services that they would like to provide in St. Charles and Orchard Farm school districts in 2016 if awarded CCRB funding.

Miriam Mahan from Sts. Joachim & Ann Care Service expressed her appreciation about the Shower of Love and also reported on House Bill 24, TANF part of the welfare reform bill. Miriam encouraged everyone to contact elected officials to voice their concern about the House of Representatives overriding the Governor's veto of the proposed TANF tax cuts.

Joy Maxwell from Thrive St. Louis introduced herself to the Board.

Katie Corrigan from Crisis Nursery thanked the CCRB for continued funding and its impact on families in our community with all partnering agencies. Katie reported that many families are facing drug addictions, and Crisis Nursery is working with Bridgeway, the Children's Division and other agencies to assist these families in need.

Report of the Chair: Kevin Cantwell thanked Michelle McElfresh for her work with the Shower of Love collection drive.

Report of the Treasurer: Luanne Cundiff reported on the four-month statement ending April 30, 2015. The Services Fund is \$865,094. Current Assets are \$1,914,000. Actual tax revenues collected were \$557,017 on a budget amount of \$552,090. No Investment income was accrued. Total revenue for April was \$557,017 on a budget of \$541,340. Expenditure requests for April services totaled

\$686,591 on a budget amount of \$585,828. Explanations of the 30 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (phone and crisis intervention), Boys & Girls Club (community based), Catholic Family Services (counseling), Child Center (forensic interviews), Children's Home Society (counseling, psychological assessments and respite), Crider Health Center (care coordination and parent partner), Crisis Nursery (home based and respite), Lutheran Family & Children's Services (counseling), Nurses for Newborns (home based services), Preferred Family Healthcare (Outpatient Treatment-group counseling, case management and drug tests), Sts. Joachim & Ann Care Service (home based) and Youth in Need (counseling and transitional living program) were due to high demand. Catholic Family Services (crisis interventions), Crider Health Center (Pinocchio and school based mental health specialist), Preferred Family Healthcare (Teams of Concern-assessments, counseling and case management), United Services (IBIC), and Youth In Need (teen mothers and presentations) were due to school based usage. Crider was above the variance because the quarterly Department of Mental Health payment to the State Of Missouri were paid (Medicaid-parent partner and school based mental health specialist). In Administration, Health Benefits were up because insurance deductibles were paid.

Bruce reported that revenues are down for the month, and up 8% for this year compared to last year.

Bruce reported that Luanne completed a random sampling of CCRB invoices and bills paid. No discrepancies were noted.

A motion was made to approve a wire-transfer for \$691,600 for the month of April. This amount includes \$686,600 for partner agency services and \$5,000 for reimbursement for Boys & Girls Club, which was not included in the financial statement. (M.S.P.: Beckering/Haberstroh) – Motion passed.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported that the Children's Trust Fund brought in \$900 for the 3rd quarter; the second highest amount of all partners.
- Finance: No Finance Committee report.
- Personnel: Ron Berrey reported that Succession Planning and Sick Leave Policy will be discussed in Old Business.
- Executive – Policies and Procedures: Larry Marty also reported that the second reading of the Succession Planning and Sick Leave Policy will be presented today. Bruce Sowatsky reported that CCRB office staff will be working on the logic model.
- Strategic Planning: No Strategic Planning report.

Report of Executive Director:

Jan Lewien reported on the Spring site audit review process that was emailed to Board members. Jan reviewed over 700 files. Agencies attained a 99% compliance rate.

Bruce Sowatsky reported:

- Bruce gave a legislative update.
 - Anne Zerr has attached HB1045 to SB341 (child protection bill for day care centers). It passed both houses, and is on the Governor's desk for signature. This bill also includes language about the surety bond requirements for the Treasurer of the CCRB.

- SB42, the School Transfer Bill: The bill impacts St. Louis County only. Bruce has contacted St. Louis County to initiate a letter campaign with the agencies and their Board members to encourage the Governor to veto the bill.
- The Child Center has received their therapy dog and has started work.
- The Shower of Love collection drive on April 30 raised \$96,000 in donations and \$650,000 from 2007 to Present. Ten agencies serving moms and babies in the County benefit from the event.
- Bruce discussed how the CCRB sets funding priorities.
- Behavioral Health Response received Working Collaboratively Award from What's Right With the Region.

Old Business: Larry Marty presented the second reading of the Succession Planning and Sick Leave Policy.

A motion was made to approve the Succession Planning and Sick Leave Policy.
(M.S.P.: Berrey/Robertson) – Motion passed.

New Business: Behavioral Health Response is requesting a line-item transfer request of 34 units from mobile outreach to 34 units of text.

A motion was made to approve Behavioral Health Response's line-item transfer request of 34 units from mobile outreach to 34 units of text. Total amount is \$3,800. (M.S.P.: Berrey/Matheny) – Motion passed.

Announcements: No Announcements.

Adjournment: A motion was made to adjourn the meeting at 8:43 a.m. (M.S.P.: Beckering/Marty) – Motion passed.