

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
April 25, 2016

Meeting Call to Order: The meeting was called to order at 8:04 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Larry Marty, Nancy Matheny and Allison Onder

Absent: Kevin Cantwell, Luanne Cundiff, Molly Dempsey (vacation), Linda Haberstroh

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Kelly Broeker and Beth Sailors (Preferred Family Healthcare), Jerry Marks (Lutheran Family and Children's Services), Heather Lytle (FACT), Katrina McDonald (Crider Health Center), Sissy Swift and Tysa Coleman (The Child Center), Darcia Winker (Our Lady's Inn), Stefanie Treadway (The Center for Autism Education), Sheri Wiltse (Community Living), Cristy Bilhorn (Behavioral Health Response), Melinda Ohlemiller (Nurses for Newborns), Lauri Cross-Fink (Catholic Family Services), Anna Marie Wehr (Megan Meier Foundation), Juvaughn Baker (Thrive St. Louis) and Linda Yates (Sts. Joachim & Ann Care Service)

Approval of Minutes: A motion was made to approve the minutes of the March 28, 2016 board meeting. (M.S.P.: Beckering/Marty) – Motion passed.

Public Comment: The Center for Autism Education was the Partner Presenter of the Month. Stephanie Treadway thanked the board for their partnership and gave an update on the impact their services have on St. Charles County youth and their families.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Nancy Matheny reported on the three-month statement ending March 31, 2016. The Services Fund balance is \$889,172 and Current Assets are \$2,048,059. Actual tax revenues collected were \$675,317 on a budget amount of \$587,700. No Investment Income was accrued. There was a Refund of Taxes of \$54,121 for St. Peters TIFs. Total revenue for March was \$621,195 on a budget of \$581,025. Expenditure requests for March services totaled \$645,432 on a budget amount of \$608,163. Explanations of the 39 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (phone and mobile outreach), The Child Center (forensic interviews), Children's Home Society (counseling, group counseling, home based services, psychiatric assessments and respite), Community Living (respite), Community Psychological (testing), Crider Health Center (family assistance), Crisis Nursery (home based services), Lutheran Family and Children's Services (counseling), Nurses for Newborns (home based services), Our Lady's Inn (services for mothers), Preferred Family Healthcare (Outpatient-assessments, individual counseling, group counseling, family counseling and drug tests), Sts. Joachim & Ann Care Service (home based services), Youth in Need (counseling, crisis intervention, shelter room and board, shelter counseling and transitional living program) were due to high demand. Catholic Family Services (crisis interventions), Crider Health Center (Pinocchio, prevention and school based mental health specialist), KUTO (prevention), Preferred Family Healthcare (Teams of Concern-intakes, counseling, case

management and prevention), United Services for Children (IBIC) and Youth in Need (presentations) were due to school-based usage.

A motion was made to approve a wire-transfer for \$700,000 for the month of March. This amount includes \$645,432 for services for March and \$54,000.00 for the TIF reimbursement. (M.S.P.: Matheny/Beckering) – Motion passed.

Bruce Sowatsky reported that Revenues are up 7% year to date over last year.

Report of Standing Committees:

- Children’s Trust Fund: Bruce Sowatsky reported that the Children’s Trust Fund (CTF) renewal application has been filed.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: No report.
- Strategic Planning: Jan Lewien reported she has been working on the CCRB’s Logic Model.

Report of Executive Director: Bruce Sowatsky reported:

- Bruce discussed the St. Charles County TIFs expiration dates. Information was previously emailed to board members. Bruce mentioned that Bass Pro Shop’s TIF matured in 2015, and the last bill is expected this Summer. This will result in an additional \$40,000 in revenue starting in 2017.
- The Needs Assessment is approximately 80% complete.
- Spring site visits are approximately one-third complete and are expected to be completed in June.
- The 10th annual Shower of Love concludes on April 28 with the grocery store collection drive day. The Shower of Love benefits 10 nonprofit agencies in St. Charles County.
- The CCRB provided funding for 60 teachers to attend trauma informed training. An additional training will be held on August 2.
- Missouri Ethics Commission forms are due May 1.

Old Business: No Old Business.

New Business: Larry Marty conducted the first reading of the Governance Policy Changes.

Board members discussed the CCRB’s methods of collecting data about the community’s needs for services. Bruce Sowatsky explained that there are a variety of ways that the CCRB collects this data. A Needs Assessment is held every 2 years, data is collected from partnering agencies, agency annual reports, agency outcomes, Department of Secondary Education, the Department of Social Services, Missouri surveys, outside sources and population trends in the County. During the May and June board meetings, the Board will hear about various needs so that they can set priorities for expanded funding in 2017.

Announcements: Kelly Broeker from Preferred Family Healthcare announced Bridgeway Behavioral Health's 5K Event and Preferred Family Healthcare's Hopefest; both events are on April 30.

Sissy Swift announced The Child Center's gala on May 7.

Adjournment: A motion was made to adjourn the meeting at 8:45 a.m. (M.S.P.: Matheny/Beckering) – Motion passed.