

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
May 23, 2016

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Kevin Cantwell, Molly Dempsey, Linda Haberstroh, Larry Marty and Nancy Matheny

Absent: Allison Onder

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Mike Williams (Hochschild, Bloom and Company), Kelly Broeker, Cindy Jones and Beth Sailors (Preferred Family Healthcare), Laura Bickford (FACT), Katrina McDonald (Crider Health Center), Sissy Swift (The Child Center), Angelica O'Neill (Our Lady's Inn), Sheri Wiltse (Community Living), Cristy Bilhorn (Behavioral Health Response), Lauri Cross-Fink (Catholic Family Services), Linda Yates (Sts. Joachim & Ann Care Service), Carissa Figgins (The Sparrow's Nest), DiAnne Mueller and Lindsay Kyonka (Crisis Nursery), Terri Roche (Arise Equine Therapy), Kathy Thompson (LINC), Denise Liebel (United Services), Tysa Coleman (The Child Center) and Juvaughn Baker (ThriVe)

Approval of Minutes: A motion was made to approve the minutes of the April 25, 2016 board meeting. (M.S.P.: Beckering/Marty) – Motion passed.

Public Comment: Nurses for Newborns was the Partner Presenter of the Month. Ron Tompkins thanked the board for their partnership and gave an update on the impact their services have on St. Charles County youth and their families.

Report of the Auditor: Mike Williams from Hochschild, Bloom and Company reported on the CCRB's 2015 audit. Board members asked questions and Mike provided answers.

A motion was made to approve the 2015 Report of the Auditor as presented. (M.S.P.: Berrey/Matheny) – Motion passed.

Report of the Chair: Kevin Cantwell reported that he reviewed the CCRB's financials and commented that after 4 months there are 20 line items that have 80% of their funding and above.

Report of the Treasurer: Nancy Matheny reported on the four-month statement ending April 30, 2016. The Services Fund balance is \$748,730 and Current Assets are \$1,909,270. Actual tax revenues collected were \$556,186 on a budget amount of \$587,700. Investment Income was \$3,548 on a budget of \$800. Total revenue for April was \$559,744 on a budget of \$581,025. Expenditure requests for April services totaled \$575,493 on a budget amount of \$608,163. Explanations of the 31 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (phone and training), The Child Center (forensic interviews), Children's Home Society (counseling), Community Living (respite), Community Psychological (testing), Crider Health Center (family assistance and wraparound), Crisis Nursery (home based

services), Lutheran Family and Children's Services (counseling), NAMI (basics), Our Lady's Inn (services for mothers), Preferred Family Healthcare (Outpatient-family treatment, case management and drug tests), Sts. Joachim & Ann Care Service (home based services) and Youth in Need (counseling, crisis intervention, room and board, shelter counseling) were due to high demand. Catholic Family Services (crisis interventions), Center for Autism Education (assessments and workshops), Crider Health Center (Pinocchio and school based mental health specialist), Preferred Family Healthcare (Teams of Concern-intakes, counseling, presentations and prevention), United Services for Children (IBIC) and Youth in Need (teen mothers) were due to school-based usage. Boys and Girls Club was above the variance because two months of billing were submitted.

A motion was made to approve a wire-transfer for \$575,000 for the month of April. (M.S.P.: Matheny/Haberstroh) – Motion passed.

Bruce reported that all of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported that the Children's Trust Fund (CTF) application has been submitted.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: No report.
- Strategic Planning: Bruce Sowatsky reported that Jan Lewien continues to work on the CCRB's Logic Model.

Report of Executive Director: Bruce Sowatsky reported:

- Bruce reported that the 10th annual Shower of Love raised over \$118,000.00. Over the past 10 years, \$768,908.53 has been raised through the Shower of Love to benefit agencies in St. Charles County.
- Legislation made it through the legislation session. Senator Onder helped to get Medicaid match dollars put in the budget.
- Spring site visits are expected to be completed this week.
- Bruce, Jan and Michelle McElfresh have all been on presentations in the community.
- Bruce will met with Jeff Marion, Health Department, Peg Capo from the DDRB and Steve Ehlmann to discuss school readiness within the district and the impact it can have on our community.
- Bruce distributed a draft of the Needs Assessment and discussed how the Board will review and handle priority setting next month.

Old Business: Larry Marty conducted the second reading of the Governance Policy Changes.

A motion was made to approve the Governance Policy changes as presented. (M.S.P.: Matheny/Dempsey) – Motion passed.

New Business: No New Business.

Announcements: Nancy Matheny announced that Fairwinds River's Edge independent retirement community is looking for service projects with non-profit agencies for their residents. If interested, contact Nancy.

DiAnne Mueller from Crisis Nursery announced 1) approximately 200 people attended their annual conference, 2) Crisis Nursery's Wine Tasting fundraiser is on June 8 at the Q, and 3) the Nursery appreciates the support from the Shower of Love.

Bruce Sowatsky announced that at the June 27 board meeting (during Public Comment) agencies can present 2017 funding priorities and needs information to the board.

Adjournment: A motion was made to adjourn the meeting at 8:55 a.m. (M.S.P.: Matheny/Marty) – Motion passed.