

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
July 25, 2016

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Kevin Cantwell, Molly Dempsey, Linda Haberstroh, Nancy Matheny and Allison Onder

Staff: Michelle McElfresh

Absent: Larry Marty, Bruce Sowatsky and Jan Lewien

Guests: Laura Bickford (FACT), Katrina McDonald (Crider Health Center), Sissy Swift (The Child Center), Denise Fondren (Our Lady's Inn), Cristy Bilhorn (Behavioral Health Response), DiAnne Mueller (Crisis Nursery), Kathy Thompson (LINC), Juvaughn Baker (ThriVe), Anna Marie Wehr (Megan Meier Foundation), Cara Merritt (Youth in Need), Kelly Broeker and Beth Sailors (Preferred Family Healthcare), Jerry Marks and Courtney Haggertt (Lutheran Family and Children's Services), Linda Yates and Jack Lipin (Sts. Joachim & Ann Care Service) and Lauri Fink (Catholic Family Services)

Approval of Minutes: A motion was made to approve the minutes of the June 25, 2016 board meeting. (M.S.P.: Berrey/Beckering) – Motion passed.

Public Comment: Madison Witte from Bethany Christian Service was the Partner Presenter of the Month. Madison thanked the board for their partnership and gave an update on the impact their services have on St. Charles County children and their families.

Linda Yates introduced Jack Lipin and his appointment as the new Executive Director at Sts. Joachim & Ann Care Service.

Anna Marie Wehr from Megan Meier Foundation announced their Resource Center Open House on August 3 from 2 to 6 p.m. at 515 Jefferson in St. Charles.

Report of the Chair: Kevin Cantwell reported that he reviewed the CCRB's financials and commented that there are 16 line items that have 75% or more funding unspent for the year, totaling \$202,979. Two line items have 100% of their funding. Kevin reminded agency staff to submit their bills for reimbursement.

Kevin commented that 2017 Funding Priorities are: Counseling, Early Intervention, School-Based Therapists, Outpatient Substance Abuse Treatment and Transitional Living.

Report of the Treasurer: Nancy Matheny reported on the six-month statement ending June 30, 2016. The Services Fund balance is \$667,383 and Current Assets are \$1,823,451. Actual tax revenues collected were \$706,338 on a budget amount of \$587,700. Fundraising for \$1,681 was for the Shower of Love. Refund of Taxes of \$31,258 was for the City of St. Charles. Total revenue for June was \$676,761 on a budget of \$581,025. Expenditure requests for June

services totaled \$408,152 on a budget amount of \$608,163. Explanations of the 12 line items that were over the 5% variance and over \$1,000 included: Boys & Girls Club (center based services), The Child Center (forensic interviews), Children's Home Society (counseling, group counseling and psychological assessments), Community Living (respite), Community Psychological (testing), Crider Health Center (family assistance), LINC (wraparound), Nurses for Newborns (home based services), Our Lady's Inn (services for mothers) and Youth in Need (crisis interventions) were due to high demand. In Administration, retirement benefits are above the variance because the annual SEP IRA's were paid for staff. Insurance was due to the yearly D & O insurance payment made. Training was due to the Forbes conference payment.

A motion was made to approve a wire-transfer for \$439,400 for the month of June. (M.S.P.: Matheny/Beckering) – Motion passed.

Nancy Matheny reported that the CCRB is \$73,000.00 behind in revenue projection year to date.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: No Children's Trust Fund report.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: No Executive Policies and Procedures report.
- Strategic Planning: Ron Berrey reported that the Strategic Planning committee is looking at Logic Models to be presented to the board.

Report of Executive Director: In Bruce Sowatsky's absence, Kevin Cantwell read the Executive Director's report, to include:

- Bruce, Jan and Michelle completed a review of all documents that are contained on the CCRB's internal website for accuracy, uploaded all documents that weren't uploaded previously from agency files, and shredded unnecessary documents.
- Bruce met with perspective agency applicants who are interested in applying for funding in the Fall.
- The CCRB's website has been updated.
- A decision about supplemental funding will be made at the August board meeting. CCRB staff will conduct revenue and utilization projections.
- Dr. Cindy Berry will present her baseline data study on community impacts in St. Charles County at the August board meeting
- Some of our agency partners will be impacted by the Executive Order regarding overtime pay for certain employees.
- The State of Missouri is in the process of applying to become one of the 8 states selected for increased Medicaid funding for mental health and substance use treatment services.

Old Business: No Old Business.

New Business: No New Business.

Announcements: Beth Sailors from Preferred Family Healthcare announced that Preferred Family Healthcare, in partnership with St. Charles School District, will open the ALEX recovery school in St. Charles on August 11.

Sissy Swift from The Child Center announced their Midwest Justice for Children conference on September 14 to 16 at the St. Charles Convention Center. Registration information is available at www.thechildcenter.com.

Adjournment: A motion was made to adjourn the meeting at 8:22 a.m. (M.S.P.: Berrey/Dempsey) – Motion passed.