

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
January 23, 2017

Nancy Schneider, Linda Wilson Horn and Ron Berrey were sworn in.

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Molly Dempsey, Linda Haberstroh, Linda Wilson Horn, Larry Marty, Allison Onder and Nancy Schneider

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Lauri Fink (Catholic Family Services), Sissy Swift (The Child Center), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Susan McDowell (Epworth), Heather Lytle (FACT), Kathy Thompson (LINC), Courtney Knipp (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Daria Winker (Our Lady's Inn), Kelly Broeker and Cindy Jones (Preferred Family Healthcare), Carissa Figgins (Sparrows Nest Maternity Home), Jack Lipin (Sts. Joachim & Ann Care Service), Joy Maxwell (ThriVe), Lori Kohrs (United Services) and Pat Holterman-Hommes, Michelle Gorman, Cara Merritt and Kristi Machica (Youth in Need)

Approval of Minutes: A motion was made to approve the minutes of the December 19, 2016 board meeting. (M.S.P.: Beckering/Dempsey) – Motion passed.

Public Comment: Pat Holterman-Hommes from Youth in Need welcomed the Board to their office and thanked the Board for their partnership.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Molly Dempsey reported on the twelve-month statement ending December 31, 2016. The Services Fund balance is \$818,494 and Current Assets are \$1,985,508. Actual tax revenues collected were \$630,022 on a budget amount of \$587,700. Total revenue for December was \$630,022 on a budget of \$581,025. Expenditure requests for December services totaled \$469,927 on a budget amount of \$615,670. Explanations of the 19 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (ASIST training), Catholic Family Services (counseling), CHADS (home based services), Crider/FACT (care coordination), Crisis Nursery (respite), Foster & Adoptive Care Coalition (home based services), Megan Meier Foundation (counseling), Preferred Family Healthcare (Outpatient assessments, group counseling, meds and labs, drug tests and case management), and Youth In Need (shelter counseling) was due to high demand. Crider Health Center (school based mental health specialist and prevention), KUTO (ASIST training), Preferred Family Healthcare (Teams of Concern-case management and prevention) and Youth in Need (presentations) was above the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$470,000 for the month of December.
(M.S.P.: Dempsey/Beckering) – Motion passed.

Bruce Sowatsky reported that revenues were up 4.8% higher when compared to 2015 and up 11.1% for the year.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Election of Officers: Dave Beckering nominated Ron Berrey for the position of Chair for 2017 to replace Kevin Cantwell. Ron was willing to accept the nomination.

A motion was made to approve Ron Berrey as Chair for 2017. (M.S.P.: Beckering/Schneider) – Motion passed.

Molly Dempsey nominated Dave Beckering for the position of Vice Chair for 2017 to replace Ron Berrey. Dave was willing to accept the nomination.

A motion was made to approve Dave Beckering for the position of Vice Chair for 2017.
(M.S.P.: Dempsey/Berrey) – Motion passed.

Dave Beckering nominated Molly Dempsey for the position of Treasurer for 2017 to replace Nancy Matheny. Molly was willing to accept the nomination.

A motion was made to approve Molly Dempsey for the position of Treasurer for 2017.
(M.S.P.: Beckering/Schneider) – Motion passed.

Report of Standing Committees:

- Children’s Trust Fund: Bruce Sowatsky reported the Children’s Trust Fund committee met on January 20 and will be making a recommendation during New Business. The CCRB was the highest recipient for second quarter of CTF partners.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Ron Berrey discussed changing two board meetings this year to evening hours to accommodate community participation.

A motion was made to schedule two CCRB meetings a year at 7:00 p.m. in the evening for 2017.
(M.S.P.: Beckering/Dempsey) – Motion passed.

- Strategic Planning: Bruce reported that Jan Lewien continues to work on Logic Models and plans to present Logic Models at the February board meeting. The CCRB will have a strategic planning meeting in the Fall. Bruce asked for referrals for a strategic planning facilitator.

Report of Executive Director: Bruce Sowatsky reported:

- Agency contracts and outcomes agreements have been mailed.
- Orientation was held for two new partnering agencies (Epworth and Sparrow's Nest) and two new board members.
- Michelle McElfresh continues to lead the Shower of Love event for the CCRB. Planning meetings with partnering agencies begin on January 24.
- Missouri was chosen as one of the states for the Excellence in Mental Health Act, which is expected to impact reimbursement rates for the school based mental health specialist and Partnership with Families programs.
- Bruce will be presenting at the Children's Trust Fund meeting on January 25 in Jefferson City.
- Board members are invited to attend the award ceremony for Bruce Sowatsky's Lifetime Achievement Award from the St. Charles County Chamber of Commerce on February 24.
- Jan Lewien and Nancy Matheny will be honored at FACT's gala on April 21.

Old Business: No Old Business.

New Business: Molly Dempsey discussed the Children's Trust Fund committee's recommendations for 2017 funding.

The Child Center (facility dog care)	\$ 4,000.00
Crisis Nursery (transportation)	\$ 2,000.00
Our Lady's Inn (food expenses)	\$ 3,000.00
Youth In Need (emergency shelter)	<u>\$ 4,000.00</u>
Total	\$13,000.00

A motion was made to approve 2017 Children's Trust Fund grants totaling \$13,000.00 as presented. (M.S.P.: Dempsey/Onder) – Motion passed.

Announcements: No announcements.

FACT Hearing: Sissy Swift announced The Child Center's trivia night on February 10.

DiAnne Mueller from Crisis Nursery announced that Crisis Nursery will have a ribbon cutting ceremony on January 27 at their Ferguson outreach center and the Razzle Dazzle ball will be on April 1.

Carissa Figgins announced The Sparrow's Nest Daddy-Daughter dance on February 25 and two job openings for part time house aides.

Jan Lewien announced that agency's final reports for 2016 are due by February 15.

Katrina McDonald from Crider Health Center announced that community colleges in St. Louis are developing an Associate Degree program in Social Services and they are looking for feedback.

Courtney Knipp from Lutheran Family & Children's Services announced their Open House on January 27 at 100 Piper Hill Drive, Suite B in St. Peters.

Adjournment: A motion was made to adjourn the meeting at 8:29 a.m.
(M.S.P.: Beckering/Marty) – Motion passed.