

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
April 24, 2017

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Molly Dempsey, Linda Haberstroh, Linda Wilson Horn, Larry Marty and Nancy Schneider

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Absent: Allison Onder

Guests: Cristy Bilhorn (Behavioral Health Response), Jeannette Koechner (Boys & Girls Club), Lauri Fink (Catholic Family Services), Sissy Swift and Laura Cook (The Child Center), Karen Nolte (Children's Home Society), Katrina McDonald (Crider Health Center), Julia Pickup (Epworth), Heather Lytle (FACT), Kathy Thompson (LINC), Mike Duggar and Courtney Haggertt (Lutheran Family & Children's Services), Amy Rager (Our Lady's Inn), Kelly Broeker and Cindy Jones (Preferred Family Healthcare), Kirk Kasicki (Sparrows Nest Maternity Home), Jack Lipin (Sts. Joachim & Ann Care Service) and Denise Liebel (United Services)

Approval of Minutes: A motion was made to approve the minutes of the March 27, 2017 board meeting. (M.S.P.: Schneider/Dempsey) – Motion passed.

Partner Presentation: Karen Nolte from Family Forward (formerly Children's Home Society) announced that Children's Home Society and the Family Resource Center merged. Karen thanked the Board for their partnership and gave an update on the impact their agency is having on St. Charles County youth.

Public Comment: No Public Comment.

Report of the Chair: Ron Berrey welcomed Pastor Raymond Horry who should be approved tonight as a CCRB board member. Ron thanked everyone that attended the Child Abuse Prevention pinwheel ceremony on April 18 at the St. Charles Government Center.

Report of the Treasurer: Molly Dempsey reported on the three-month statement ending March 31, 2017. The Services Fund balance is \$839,163 and Current Assets are \$2,012,066. Actual tax revenues collected were \$646,846 on a budget amount of \$606,150. No Investment Income was accrued. Total revenue for March was \$646,846 on a budget of \$600,450. Expenditure requests for March services totaled \$710,324 on a budget amount of \$633,130. Explanations of the 40 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach, phone and texting), Big Brothers Big Sisters (mentoring), CHADS (home based services), The Child Center (forensic interviews and advocacy), Children's Home Society (home based services, psych assessments and respite), Community Living (respite), Community Psychological (testing), Crider (parent partner, care coordination and school based mental health specialist), Crisis Nursery (respite), Epworth (counseling), Lutheran Family & Children's Services (counseling), Megan Meier Foundation

(counseling), Our Lady's Inn (unwed mothers), Preferred Family Healthcare (Intensive Outpatient-individual counseling, group counseling and drug tests), The Sparrow's Nest (room and board) and Youth In Need (counseling, transitional living program, and shelter counseling were due to high demand. Behavioral Health Response (presentations), Catholic Family Services (crisis intervention), CHADS (prevention), The Child Center (prevention), Crider Health Center (prevention), KUTO (prevention) Preferred Family Healthcare (Teams of Concern-case management, school based, counseling and prevention), Thrive (prevention), United Services (IBIC) and Youth In Need (teen mothers) were above the variance due to school-based usage. In Administration, audit had a \$1,200 error because a second check for \$1,200 was created. However, the check was voided, which will result in a \$1,200 credit adjustment.

A motion was made to approve a wire-transfer for \$710,000.00 for the month of March. (M.S.P.: Dempsey/Beckerling) – Motion passed.

Bruce Sowatsky reported that revenues were up 1.8% higher when compared to 2016.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported that the 3rd quarter report was received. Revenues collected were \$800, which was the highest of any of the license plate partners for the 3rd quarter.
- Finance: Bruce Sowatsky that board members received copies of the CCRB audit today. The auditor will present at the May board meeting.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive Policies and Procedures report.
- Strategic Planning: Jan Lewien presented about the respite and teen parent logic models.

Report of Executive Director: Bruce Sowatsky reported:

- Jan Lewien and Michelle McElfresh are conducting Spring site visits at partnering agencies.
- Bruce is updating history updates for each partnering agency.
- Michelle McElfresh has been working on the annual Shower of Love baby-care necessities collection drive. This year's event will benefit 9 nonprofit agencies. Business, schools and churches are having collection drives during the month of April. On April 27, volunteers will collect donations at 17 participating grocery stores in St. Charles County.
- Bruce is working with Cindy Berry, Ph.D. to create a data collection analysis of the community impact.
- Bruce attended the Child Abuse Prevention pinwheel ceremony on April 18 and reported that there is a 30% drop in child abuse incidents from 2014 to 2016.
- Bruce has been participating in the Ready By 21 strategic planning process. Bruce reported that there are four areas of focus: kindergarten readiness, career readiness, school suspensions and teen violence. There are waiting to collect data from school

districts to have a baseline for kindergarten readiness and then they can establish steps prior to age 5 to reduce the number of kids that aren't ready. Career readiness – how to expand STEM and STEAM and early curriculum, expand education at Lewis & Clark career center and Wentzville area–CAPS. School suspensions–Districts are moving to change policy on eliminating suspensions for children 8 and younger.

- School districts will meet in April to decide on how the mental health training funds will be used. Partnering agencies will also be able to participate in the training.
- Bruce reported that the Boys & Girls' Club site visit will be held the end of the month and so their probationary status will need to be maintained until next month.

Old Business: A motion was made to approve the changes to the Inventory/Capitalization Policy as presented. (M.S.P.: Marty/Beckering) – Motion passed.

New Business: No New Business.

Announcements: Sissy Swift from The Child Center announced their gala on April 29.

DiAnne Mueller from Crisis Nursery announced their clinical conference on May 19.

Linda Haberstroh invited everyone to participate in the Cancer is Gross team for Pedal the Cause to benefit Siteman and Children's Hospital cancer research.

Jack Lipin announced that Sts. Joachim & Ann Care Service is participating in the "In Plain Sight" program. This program will distribute up to 100 cameras to individuals that are homeless, pictures will be put on display at the Cultural Arts Center, and awards will be distributed in August.

Bruce announced to agency staff that a survey from Survey Monkey has been emailed to them. This survey is collecting data about staff hiring and curriculum for colleges of social work for counseling students and workforce development. After the data has been collected, Bruce will be setting up meetings with local colleges to address any shortfalls.

Adjournment: A motion was made to adjourn the meeting at 8:42 a.m. (M.S.P.: Dempsey/Marty) – Motion passed.