

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD  
OF ST. CHARLES COUNTY  
Board of Directors Meeting Minutes  
August 28, 2017

**Meeting Call to Order:** The meeting was called to order at 7:01 p.m.

**Roll Call and Guests:**

Present: Dave Beckering, Ron Berrey, Molly Dempsey, Linda Haberstroh, Linda Wilson Horn, Pastor Raymond Horry, Larry Marty, and Nancy Schneider

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Absent: Allison Onder

Guests: Mandy Bowlin (Behavioral Health Response), Jeanette Koechner (Boys and Girls Club), Lauri Fink (Catholic Family Services), Laura Cook (The Child Center), Leeann Davenport (Community Psychological), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Jennifer Varachach and Katrina Peoples (Epworth), Heather Lytle (FACT), Kathy Thompson (LINC), Courtney Knipp and Rose Trevino (Lutheran Family & Children's Services), Joyce Johnston (NAMI), Melinda Ohlemiller (Nurses for Newborns), Denise Fondren and Joann Rich (Our Lady's Inn), Kelly Broeker and Beth Sailors (Preferred Family Healthcare), Carissa Figgins and Elisa Zieg (Sparrow's Nest), Jack Lipin and Pam Struckhoff (Sts. Joachim & Ann Care Service), Denise Liebel (United Services), and Edward Bryant (United Way Greater St. Louis)

**Approval of Minutes:** A motion was made to approve the minutes of the July 24, 2017 board meeting. (M.S.P.: Schneider/Marty) – Motion passed.

**Partner Presentation:** Jack Lipin and Pam Struckhoff of Sts. Joachim and Ann, welcomed the Board to their agency and thanked the Board for their partnership. Jack and Pam shared that the housing market is at a 96% occupancy rate and homelessness in the area has decreased in the past five years by 43%; there is an 80% drop in the number of homeless families. In comparison however, there is an increase in the number of doubled-up families and families whose head of household is under 25 years old.

**Public Comment:** Pam Struckhoff shared that she appreciates the contact that the CCRB has made to the university social work programs. She explained that she has seen an increased need for qualified social workers in the community.

**Report of the Chair:** Ron Berrey thanked Jan Lewien for her 12 years of service at CCRB and congratulated her on her upcoming retirement.

**Report of the Treasurer:** Molly Dempsey reported on the seventh-month statement ending July 31, 2017. Actual tax revenues collected were \$778,964 on a budget amount of \$606,150. Investment Income of \$3,025 was accrued. Fundraising revenue of \$204 was from the Shower of Love. Total revenue for July was \$782,193 on a budget of \$600,450. Expenditure requests for July services totaled \$465,097 on a budget amount of \$633,130. Explanations of the 22 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response

(ASIST training), Bethany Christian (Respite), Boys and Girls Club (center based services), Catholic Family Services (counseling), Child Center (forensic interviews and advocacy), Children's Home Society (group counseling, home based services, and respite), Community Living (respite), Crider (school-based mental health services), Crisis Nursery (respite), Foster & Adoptive Care Coalition (crisis intervention), LINC (wraparound), NAMI (basics class), Our Lady's Inn (unwed mothers), Preferred Family Healthcare (Intensive Outpatient-drug tests), The Sparrow's Nest (room and board) and Youth In Need (counseling and room/board) were due to high demand. Preferred Family Healthcare (Teams of Concern-prevention) is above the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$468,000 for the month of July.

(M.S.P.: Dempsey/Beckering) – Motion passed.

Bruce reported that revenues are up 3.2% year to date, and the CCRB funds are behind due to reporting from State of Missouri revenues.

All of CCRB invoices and bills paid were completed with 100% accuracy.

**Report of Standing Committees:**

- Children's Trust Fund: Bruce reported the 4<sup>th</sup> quarter report revenue was \$3,205.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive Policies and Procedures report.
- Strategic Planning – Bruce reported:
  - Bruce asked Board Members to return the SWOT Analysis as soon as possible.
  - Wendy Dyer will conduct two focus groups with the Executive Directors of partnering agencies with CCRB on September 14 and 15. Bruce asked Executive Directors to sign up for one of these dates.
  - Program directors will receive a survey for feedback on the Strategic Plan.
  - Wendy Dyer will conduct the CCRB's strategic planning session on September 27 from 8:00 a.m. to 12:00 p.m. at the Community Commons, 427 Spencer Road in St. Peters. Agencies and the public are welcome to attend.

**Report of Executive Director:** Bruce Sowatsky reported:

- Bruce thanked Jan Lewien for her 12 years of service and mentorship. A retirement party was held in her honor on August 21.
- Bruce introduced Jeanne Spencer as the new Administrative and Grants Assistant position. She will replace Michelle McElfresh's position on September 1, 2017.
- Clay County passed their children's mental health tax on August 8 and won by 61 votes. Ron Berrey and Bruce Sowatsky will meet with the Jackson County board and Clay County commissioners on September 7, to provide assistance in selecting their Executive Director and board members.
- Applications for CCRB funding are due by September 15, 2017 at 2:00 p.m. Agencies are to provide hard copies of the budget spreadsheet and application.
- Agency hearing prep meetings will be scheduled in late October and early November at the CCRB office.

- Bruce completed the Children's Trust Fund annual report from the CCRB.
- Board Orientation will be scheduled for Pastor Raymond Horry, Nancy Schneider, and Linda Wilson Horn.
- Bruce and Paulette Forester of the Children's Service Fund met with St. Louis University School of Social Work to discuss how students in social work programs can be better prepared for the workforce.
- Bruce will present at the Coalition meeting in St. Louis County on October 7 and community members are invited to attend. The meeting will be held at Family Forward (formerly Children's Home Society) in Creve Couer.
- The CCRB will provide funding for trauma-informed training at the St. Charles County school districts.

Jan Lewien gave the mid-year report on partnering agencies.

- 29 agencies reported on 45 programs;
- 141 goals of 153 reached
- 12 didn't reach goal; of these several were less than the 5% that we allow.

A second report is about the 9 agencies that did not reach goals; agencies gave a response on their plan to reach the goal next time.

- Discrepancies in goals were caused by lower numbers and/or high-demands of clients.
- Over 44,000 children were served through the 45 programs

Jan reported that she is appreciative of the efforts made by partnering agencies in serving their clients.

**Old Business:** Bruce reported that Board Members provided feedback on the Crider/Compass contract and those suggestions were incorporated into the contract.

A motion was made to approve the Crider/Compass contract as presented.  
(M.S.P.: Haberstroh/Beckering) – Motion passed.

**New Business:** Bruce reported that NAMI is requesting a line-item transfer request for home and community based services.

A motion was made to approve NAMI's line item transfer request for home-based services. They are requesting to increase presentations (4.26 units, \$496) while decreasing helpline (4 units, \$496). (M.S.P.: Beckering/Schneider) – Motion passed.

Bruce discussed Berry Consulting has been contacted to conduct community impact data for teen moms and juvenile crime at a cost of \$5,500.

A motion was made to approve the Berry Consulting as presented.  
(M.S.P.: Haberstroh/Dempsey) – Motion passed.

Bruce presented that Vision for Children at Risk requested the CCRB fund \$5,000 for their new bi-annual data collection book. Board members requested more information about the project. Bruce will research and provide information at the next board meeting.

Bruce and board members discussed supplemental funding.

A motion was made to table and discuss supplemental funding again at the September board meeting. (M.S.P.: Haberstroh/Beckering) – Motion passed.

Bruce reported that the American Heart Association asked the CCRB to endorse the Tobacco 21 campaign, an effort in Missouri to raise the age for tobacco purchases to 21. The Board Members asked Bruce to research further and report at the next Board meeting.

**Announcements:** Jack Lipin of Sts. Joachim & Ann announced that their fundraiser “In Plain Sight,” was a great success and invited everyone to display their traveling exhibit. Jack also announced their golf tournament on September 11.

Beth Sailors announced Preferred Family Health Care’s mock horse racing fundraiser event on September 10 at Bogey Hills Country Club.

Sissy Swift from The Child Center announced the Midwest Justice for Children conference on September 12<sup>th</sup> to 15<sup>th</sup>. Scholarships are available.

Denise Fondren from Our Lady’s Inn announced their annual Luncheon for Life on September 21 at Wine Country Gardens.

Linda Haberstroh invited everyone to join the Cancer is Gross team for Pedal the Cause, benefiting Siteman and Children’s Hospitals. [www.pedalthecause.org](http://www.pedalthecause.org)

Carissa Figgins from Sparrow’s Nest introduced Elisa Zieg as the new Executive Director for Sparrow’s Nest.

Molly Dempsey announced St. Charles County’s new community speaker’s series. A schedule is available at [www.sccmo.org](http://www.sccmo.org).

Edward Bryant from United Way of Greater St. Louis reported they are launching their annual fundraising campaign with a goal of \$76.5 million. The St. Charles launch will be held at Ameristar on September 15.

Bruce Sowatsky announced the following fundraising events:

- Unlimited Play gala on September 30
- BJC Foundation gala on October 5
- Care to Learn for St. Charles schools gala on October 28
- St. Charles City-County Library District’s “Imagine” Gala on November 4

**Adjournment:** A motion was made to adjourn the meeting at 7:45 p.m. (M.S.P.: Beckering/Dempsey) – Motion passed.