

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
October 22, 2018

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Nancy Schneider, Catherine Williams, and Linda Wilson Horn

Absent: Allison Onder and Michelle McElfresh

Staff: Bruce Sowatsky and Jeanne Spencer

Guests: Jeanette Koechner (Boys & Girls Club), Christine TenEyck (The Child Center, Inc.), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Jennifer Vorachack (Epworth Children and Family Services), Laura Ojo (F.A.C.T.), Elizabeth Makulec (Kids Under Twenty One), Kathy Thompson (LINC St. Charles County), Tina Meier (Megan Meier Foundation), Melinda Monroe (Nurses for Newborn), Denise Fondren (Our Lady's Inn), Kelly Broeker and Cindy Jones (Preferred Family Healthcare), Lauri Cross Fink (Saint Louis Counseling), Jack Lipin (Sts. Joachim & Ann Care Service), Joy Maxwell (ThriVe St. Louis), Denise Liebel (United Services for Children), and Katie Totra

Approval of Minutes: A motion was made to approve the minutes of the September 24, 2018 Board meeting. (M.S.P.: Schneider/Williams)

Partner Presentation – Kids Under Twenty One: Elizabeth Makulec, Executive Director, presented on the Signs of Suicide prevention program and the impact the program has for students in St. Charles County.

Public Comment: Katie Totra, St. Charles County resident, parent of a student in Fort Zumwalt School District, and former employee of ThriVe Best Choice, expressed support for the ThriVe Best Choice program and how the Best Choice staff is able to facilitate a good relationship with students during the program presentations.

Joy M. Maxwell, ThriVe St. Louis, reported on school staff satisfaction with the ThriVe Best Choice program, stating school staff is present during presentations and emphasized schools invite ThriVe into the schools.

Report of the Chair: Ron Berrey announced the appointment of Ms. Cory Elliott to the CCRB Board of Directors, who is expected to be sworn-in at the November 14 meeting.

Report of the Treasurer: Molly Dempsey reported on the nine months statement ending September 30, 2018. The Services Fund balance is \$776,877 and Current Assets are \$2,084,383. Actual tax revenues collected were \$768,668 on a budget amount of \$616,675. Total revenue for September was \$768,668 on a budget of \$610,775. Expenditure requests for September services totaled \$444,070 on a budget amount of \$637,916. Explanations of the 19 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Bethany (respite), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), Community Living (respite), Crisis Nursery (respite and home-based services), Epworth Family and Children's Services (psychological assessments), FamilyForward (counseling, home-based services, and respite), NAMI St. Louis (crisis intervention training), Preferred Family Healthcare (Outpatient Therapy – family counseling), The

Sparrow's Nest (room and board), and Youth In Need (transitional living, crisis interventions, and counseling) were due to high demand. The Child Center, Inc. (prevention), Crider Health Center (Pinocchio and prevention), Kids Under Twenty One (prevention), Preferred Family Healthcare (Team of Concern – school-based), and Youth In Need (teen mothers group) was above the variance due to school-based usage. Administration was above the variance due to Consulting for Dr. Cyndi Berry.

Bruce Sowatsky reported twenty CCRB-funded line items are at 100% usage for the year; Behavioral Health Response (training and mobile outreach), Big Brothers Big Sisters (mentoring), The Child Center, Inc. (forensic interviews and advocacy), Crider Health Center (care coordination and family assistance), FamilyForward (psychological assessments, counseling, and group counseling), LINC St. Charles County (wraparound), NAMI St. Louis (crisis intervention training), Our Lady's Inn (services to teen mothers), Preferred Family Healthcare (Team of Concern – psychiatry and drug tests), The Sparrow's Nest (case management), UMSL Center for Behavioral Health (case management and testing), and Youth In Need (Safe Place presentations).

A motion was made to approve a wire-transfer of \$444,000 for the month of October. (M.S.P.: Dempsey/Schneider) – Motion passed.

Bruce Sowatsky reported revenue increased 2.9% year to date over 2017.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported the Children's Trust Fund application is available on the CCRB website and in SharePoint. Applications are due by December 14, 2018.
- Finance: No Finance report.
- Personnel: Ron Berrey distributed the Executive Director Evaluations to the Board and requested they be returned by November 14. The board will discuss the evaluation at a closed session at the November board meeting.
- Executive – Policies and Procedures: No Executive – Policies and Procedures report.
- Strategic Planning: No Strategic Planning report.

Report of Executive Director: Bruce Sowatsky reported:

- CCRB Application Summaries and Score Books have been distributed to the Board members in preparation for the agency hearings on November 14 and 15.
- Bruce met with the 2019 funding applicants in preparation for the agency hearings in November.
- Michelle McElfresh and Jeanne Spencer have completed twelve agency site audits. The remaining site audits are scheduled for November and early December.
- Dr. Cyndi Berry's community impact report has been completed and copies were distributed to the Board. The report is also available on the CCRB website and SharePoint system.

Old Business: No Old Business.

New Business:

- **Line Item Transfer Request – NAMI St. Louis:** NAMI St. Louis has requested a line item transfer of 3 units (\$375.00) from Support Groups to Basics Presentations.

A motion was made to approve NAMI St. Louis' line item transfer request to increase Basics Presentations (3 units, \$375.00) and decrease Support Groups (3 units, \$375.00.) (M.S.P.: Dempsey/Marty) – Motion passed.

- **Contract for Cyndi Berry:** Bruce reported the Dr. Cyndi Berry worked an additional 18.5 hours over the contracted amount of time, resulting in an additional \$1,850.00 for services on the 2018 Community Impact report. The amount is available in the budget and he requests approval to amend the contract and pay the additional amount.

A motion was made to amend Dr. Cyndi Berry's contract to increase hours of service by 19 hours (\$1,900.00) for the 2018 Community Impact report. (M.S.P.: Schneider/Wilson Horn) – Motion passed.

Announcements:

Ron Berrey announced Bruce Sowatsky received the Distinguished Alumni Award from the Brown School of Social Work at Washington University. Bruce will be honored in April 2019.

Kathy Thompson, LINC St. Charles County, announced their addition of a fostering grandparent program, with grandparents available to mentor and tutor children in the community. LINC will also provide Thanksgiving meals for families in need, and LINC has scheduled training classes for agencies interested in becoming a warming center resource. For more information, contact LINC at 636-332-5127.

Kelly Broeker, Preferred Family Healthcare, announced their Dimensions of Recovery conference on October 26, 2018 at the Brown School, Danforth Campus, at Washington University in St. Louis.

Adjournment: A motion was made to adjourn the meeting at 8:30 a.m. (M.S.P.: Wilson Horn/Dempsey) – Motion passed.