

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
May 20, 2019

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Catherine Williams

Absent: Ken Dobbins (work), Cory Elliott (work), Allison Onder, and Michelle McElfresh (vacation)

Staff: Bruce Sowatsky and Jeanne Spencer

Guests: Mandy Bowlin (Behavioral Health Response), Linda Sanchez (Boys & Girls Club), Sissy Swift (The Child Center, Inc.), Dottie Kastigar (Community Council of St. Charles County), Sheri Wiltse (Community Living, Inc.), Katrina McDonald (Compass Health Network), DiAnne Mueller (Crisis Nursery), Nicole Morris (Eleventh Circuit Family Court), Jennifer Vorachak (Epworth Children and Family Services), Gayla Gibson and Courtney Knipp (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Joyce Johnston, Kyle Dooley, and Amy Coffelt (NAMI St. Louis), Denise Fondern (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Lauri Cross Fink (Saint Louis Counseling), Jack Lipin (Sts. Joachim & Ann Care Service), Alyssa Hilburn (The Sparrow's Nest), Juvaughn Baker and Felicia Linear (ThriVe St. Louis), Cara Merritt (Youth In Need), Mike Williams (Hochschild Bloom, and Company), and Melissa Daniel (Orchard Farm School District)

Approval of Minutes: A motion was made to approve the April 22, 2019 Board Minutes. (M.S.P.: Berrey/Dempsey) – Motion passed.

Report of the Auditor: Mike Williams from Hoschild Bloom & Company reported on the CCRB's 2018 audit. Board members asked questions and Mike provided answers. Hochschild and Bloom recommended the Board consider an update to the Fund Balance policy.

Bruce reported the recommendation will be addressed by the CCRB.

A motion was made to approve the 2018 CCRB Audit. (M.S.P.: Marty/Horry) – Motion passed.

Partner Presentation: Kyle Dooley, NAMI St. Louis Director of Crisis Intervention Team (CIT) Community Policing Programs reported on the impact CCRB funding makes in training St. Charles County law enforcement officers. Amy Coffelt, Program Specialist, presented on NAMI's school-based prevention program for teens, Ending the Silence, which focuses on recognizing signs of mental health conditions and how to ask for help.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Bruce Sowatsky reported on the four months statement ending April 30, 2019. The Services Fund balance is \$854,184 and Current Assets are \$2,073,614. Actual tax revenues collected were \$619,224 on a budget amount of \$622,006. Fundraising for the Shower of Love totaled \$2,860. Total revenue for March is \$622,085 on a budget of \$616,256. Expenditure requests for April services totaled \$860,671 on a budget amount of \$660,090. Explanations of the 34 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (texting and mobile outreach), Bethany Christian Services (respite), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), CHADS Coalition for Mental Health (home-based services), The Child Center, Inc. (forensic interviews and advocacy), the Community Council of St. Charles County (coordinated entry), Compass Health Network (care coordination and family assistance), Crisis Nursery (home-based services), FamilyForward (counseling), LINC St. Charles County (counseling and wraparound), Megan Meier Foundation (counseling), NAMI St. Louis (Basics), Preferred Family Healthcare (Intensive Outpatient –individual counseling), Saint Louis Counseling (counseling), The Sparrow’s Nest (room & board), UMSL Center for Behavioral Health (psychological assessments), and Youth In Need (Counseling – counseling and group counseling, Temporary Shelter-room & board) were due to high demand. The Child Center, Inc. (prevention), Compass Health Network (Pinocchio, prevention, and school-based mental health specialist), Preferred Family Healthcare (Team of Concern-prevention), Saint Louis Counseling (crisis intervention), and United Services for Children (intensive behavioral intervention classroom (IBIC)) were above the variance due to school-based usage. Compass Health Network (Medicaid) was above the variance due to multiple months of billing. Administration was above the variance due to Consulting for the services of Dr. Cyndi Berry and her work on the surveys sent to the school superintendents to assess for mental health needs in the schools.

Bruce reported revenue is up 5% compared to 2018 and monthly revenues for May 2019 were flat.

A motion was made to approve a wire-transfer for \$860,700 for the month of April. (M.S.P.: Berrey/Dempsey) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: Bruce reported the reapplication for CTF partner was submitted.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Larry Marty reported the Executive Committee is working to address the Auditor recommendations and will have a first reading at the June Board meeting.

Report of Executive Director: Bruce Sowatsky reported:

- Shower of Love collected \$65,000 in donations for 2019, for a 13-year total of \$1,310,000.
- Michelle McElfresh and Jeanne Spencer are conducting spring site audits and anticipate completion by the second week in June.

- The Kindergarten Readiness Task Force began by Vision Leadership St. Charles County has been meeting monthly.
- Bruce met with Karen Thomson of St. Louis Learning Disabilities Association to discuss funding trauma training for St. Charles County preschool staff.
- CCRB staff will host agency trainings in June to review changes to the Mid-Year and Year-End Clinical Outcomes Agreement reports.
- Funding applications for 2020 grants will be made available in July.
- Dr. Cyndi Berry continues to work the survey results from St. Charles County school district Superintendents about mental health needs of their students. Results will be presented at the June Board meeting.
- Bruce and Michelle McElfresh have been working on an updated priority recommendation process for agencies and the Board.
- Bruce recommended scheduling additional Partner Presentations for Board meetings to allow CCRB-funding partners more frequent opportunities to present to the Board.

Old Business: Reserve Policy: The Board agreed to table the discussion until the June Board meeting due to the absence of Board members.

New Business: 2020 Funding Priorities: Agencies and the general public were given the opportunity to speak about or send in a written recommendation to help decide 2020 funding priorities. All attending declined to speak at this time. A second opportunity will be available at the June Board meeting on June 24.

Announcements:

Jack Lipin, from Sts. Joachim & Ann Care Service, announced their Sleep Out Saturday on June 1 has been cancelled.

DiAnne Mueller, from Crisis Nursery recognized Jeanne Spencer and the CCRB for organizing Shower of Love and spoke about the impact the event has for their clients.

Sissy Swift, from the Child Center, announced their Golf Classic on Friday, June 7, 2019, at Incline Village Golf Course in Foristell, Missouri.

Linda Sanchez, from the Boys & Girls Club, announced their golf tournament on June 17 at the Bogey Hills Country Club in St. Charles.

Kelly Broeker, from Preferred Family Healthcare, announced the 5K Run to benefit the Bridgeway Domestic Violence programs has been rescheduled for June 7 at Frontier Park in St. Charles, from 6:30 to 8:30 p.m.

Lauri Cross Fink, from Saint Louis Counseling, announced they are hiring for several full-time and part-time positions. More information is at www.saintlouis counseling.org.

Cara Merritt, from Youth In Need, announced the Counseling program recently received additional funding which will allow them to increase services for family and individual counseling in St. Charles.

Adjournment: A motion was made to adjourn the meeting at 8:46 a.m.
(M.S.P.: Dempsey/Williams) – Motion passed.