

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
June 24, 2019

Meeting Call to Order: The meeting was called to order at 8:06 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Larry Marty, Allison Onder, and Catherine Williams

Absent: Nancy Schneider (personal)

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Nicole Ainley (Behavioral Health Response), Christine Corcoran (Bethany Christian Services), Linda Sanchez and Karen Englert (Boys & Girls Club), Ben Chambers (CHADS Coalition for Mental Health), Sissy Swift (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living, Inc.), Katrina McDonald Fuller and Vicky Walker (Compass Health Network), DiAnne Mueller (Crisis Nursery), Nicole Morris (Eleventh Circuit Family Court), Jennifer Vorachack (Epworth Children and Family Services), Christine Kennett (F.A.C.T.), Melanie Sheetz (Foster & Adoptive Care Coalition), Kathy Thompson (LINC St. Charles County), Gayla Gibson (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Christine Patterson and Kyle Dooley (NAMI St. Louis), Mary Lou March (Nurses for Newborns), Denise Fondern (Our Lady's Inn), Cindy Dearing (Preferred Family Healthcare), Sandra Barker (Saint Louis Counseling), Pam Struckoff (Sts. Joachim & Ann Care Service), Elisa Zieg (The Sparrow's Nest), Juvaughn Baker and Felicia Linear (ThriVe St. Louis), Kristi Machica (Youth In Need), and Tim Amato (SSM Behavioral Health)

Approval of Minutes: A motion was made to approve the May 20, 2019 Board Minutes. (M.S.P.: Williams/Berrey) – Motion passed.

Partner Presentation: Denise Liebel, Executive Director for United Services for Children introduced Chip, their new therapeutic service dog and spoke about the impact Chip has had on children receiving services. USC is celebrating their 45th anniversary and have on average 100 children enrolled in therapy or early intervention classes. Currently, USC is partnering with Washington University to develop an early intervention model for children six (6) months to 18 months of age.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott reported on the five-month statement ending May 31, 2019. The Services Fund balance is \$467,565 and Current Assets are \$1,695,066. Actual tax revenues collected were \$474,081 on a budget amount of \$622,006. Fundraising for the Shower of Love totaled \$5,152. Total revenue for May is \$478,308 on a budget of \$616,256. Expenditure requests for May services totaled \$624,799 on a budget amount of \$660,090.

Explanations of the 28 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), CHADS Coalition for Mental Health (home-based services), The Child Center, Inc. (advocacy), Community Living (respite), Compass Health Network (care coordination and family assistance), Eleventh Circuit Family Court (supervised visitation), Epworth (home-based services and psychological assessments), FamilyForward (counseling and respite), LINC St. Charles County (counseling and wraparound), Megan Meier Foundation (counseling), Our Lady's Inn (teen parents), Preferred Family Healthcare (Intensive Outpatient – individual counseling, assessments, family therapy, and intensive outpatient services), Saint Louis Counseling (counseling), and Youth In Need (Temporary Shelter-room & board and counseling) were due to high demand. Compass Health Network (Pinocchio and school-based mental health specialist), Preferred Family Healthcare (Team of Concern-prevention), and United Services for Children (Intensive Behavioral Intervention Classroom) were above the variance due to school-based usage. In Administration, Consulting was above the variance due to the services of Dr. Cyndi Berry and her work on the surveys sent to the school counselors to assess for mental health needs in the schools; and due to Insurance premiums for Directors & Officers and Workers Compensation.

Bruce reported revenue is up 6% year to date.

A motion was made to approve a wire-transfer for \$624,800 for the month of May.
(M.S.P.: Elliott/Dempsey) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported the CTF Year-End report is due July 31.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Bruce reported CCRB staff is working on revisions to the CCRB Policies and Procedures, Governance and Management sections and will meet with the Larry Marty to discuss revisions.

Report of Executive Director:

Michelle McElfresh presented on spring Site Audits to the Board, reporting 826 agency files were reviewed with a 97% compliance rate. Michelle also commended the agencies on the work they are doing to serve children and families and for their assistance during the site audits.

Catherine Williams commended the agencies for their high accuracy rate in billing and provision of services.

Bruce Sowatsky reported:

- Staff hosted two agency training sessions in June to discuss revisions to the Mid-Year and Year-End reports.

- 2020 Funding Applications will be made available July 1 and posted on the CCRB external and internal website on July 1. The funding applications are due by September 13 at 2:00 p.m.
- Form A – Agency History and Form B – Program History are due by July 31 at 2:00 p.m. for agencies who need to submit a revised form and for new agency partners in 2019.
- The CCRB 2019 Board Meeting schedule has been revised to accommodate additional Partner Presentation and meeting location changes.

Old Business:

- **Reserve Policy:** Bruce distributed the recommended policy change to the Board, as proposed by the Auditor. Ken Dobbins and Catherine Williams had questions about the proposed changes and how the Reserve Fund is calculated. Cory Elliot recommended the Finance Committee meet and to define how the Reserve fund is calculated and if the revised policy is necessary.
- **2020 Funding Priorities:** Agencies and the general public were given the opportunity to speak about or send in written recommendations for 2020 funding priorities.

CCRB staff recommended the Board select three or four service categories for Priority funding this year, rather than selecting issues for Priority. The previous year, a large percentage of agencies were considered for Priority funding, as many serve multiple mental health conditions.

Melanie Sheetz, Foster & Adoptive Care Coalition, reported an increased demand for home and community-based services due to requests for their “30 Days to Family” program and Educational Advocacy programs from St. Charles County clients.

Ben Chambers, CHADS Coalition for Mental Health, reported the need for suicide prevention services and home and community-based services. CHADS programs currently serve 27% of students in grades 6 through 12 and they regularly receive requests for more programs in the schools.

Todd Barnes, Community Council of St. Charles County, reported the need for home and community-based services and for additional housing and transitional living services, especially for single mothers.

Lindsey Kyonka, Saint Louis Crisis Nursery, reported the need for child abuse and neglect prevention services, such as the respite and home and community-based services provided by Crisis Nursery. Increased demand is due to homelessness, single parent families, and substance use. They also report an increase in demand for Spanish-speaking counselors and services due to the increase in the Spanish-speaking population in St. Charles County.

Nicole Ainley, Behavioral Health Response, reported the need for the crisis intervention services and the Youth Connection Helpline.

Sissy Swift, The Child Center, Inc., reported the need for home and community based services such as the forensic interviews, advocacy services, and prevention programming provided by The Child Center.

Jennifer Vorachack, Epworth Children and Family Services, reported the need for counseling and psychological assessment services due to the demand for services in St. Charles County. Epworth currently has a long wait list. Jennifer reports a need for Spanish-speaking services.

Karen Englert, Boys & Girls Club of St. Charles County, reported the need for home and community-based and prevention services.

A motion was made to set 2020 funding priorities for counseling, crisis intervention; home, school, and community-based services, and school-based prevention services. (M.S.P.: Berrey/Elliott) – Motion passed.

Line Item Transfer Request – Youth In Need

Youth In Need requested to transfer 765 units (\$26,827.50) to group counseling from individual counseling, due to an increase in demand for school-based group services.

A motion was made approve Youth In Need’s line item transfer request for Counseling to increase group counseling (765 units, \$26,827.50) while decreasing individual counseling (245 units, \$26,827.50). (M.S.P.: Elliott/Onder) – Motion passed.

Announcements: No Announcements.

Adjournment: A motion was made to adjourn the meeting at 9:12 a.m. (M.S.P.: Dempsey/Berrey) – Motion passed.