

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
October 27, 2014

Meeting Call to Order: The meeting was called to order at 8:04 p.m.

Roll Call and Guests:

Present: Ron Berrey, Luanne Cundiff, Linda Haberstroh, Larry Marty, Nancy Matheny, Jill Skyles and Steve Stahl

Absent: Kevin Cantwell (work) and Andrea Robertson (work)

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Katrina McDonald (Crider Health Center), Kelly Broeker (Preferred Family Healthcare), Jerry Marks (Lutheran Family & Children's Services), Sissy Swift and Sabrina Kuznecoff (The Child Center), Lauri Cross Fink (Catholic Family Services), DiAnne Mueller (Crisis Nursery), Denise Gould and Heather Lytle (FACT), Miriam Mahan and Pam Struckhoff (Sts. Joachim & Ann Care Service), Denise Fondren (Our Lady's Inn), Brenda Petruso (ThriVe St. Louis), Cristy Bilhorn (Behavioral Health Response) and Denise Liebel (United Services)

Jill Skyles reported that she abstained from the United Services' vote for capital funding at the September 22, 2014 board meeting.

Approval of Minutes: A motion was made to approve the minutes of the September 22, 2014 board meeting. (M.S.P.: Skyles/Stahl) – Motion passed.

Public Comment: Miriam Mahan and Pam Struckhoff welcomed the board to Sts. Joachim & Ann Care Service, thanked the board for funding, and gave an update on the services they provide to families in the County.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Luanne Cundiff reported on the nine-month statement ending September 30, 2014. Actual tax revenues collected were \$623,297 on a budget amount of \$505,381. No investment income was accrued. Total revenue for September was \$623,297 on a budget of \$494,964. Expenditure requests for September services totaled \$494,401 on a budget amount of \$552,612. Explanations of the 24 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (crisis intervention-phone and mobile outreach), Bridgeway Behavioral Health (individual, family and group counseling), Catholic Family Services (counseling), CHADS (home based services), Children's Home Society (home based services and psych assessments), Crider Health Center (wraparound), Crisis Nursery (respite-Wentzville), Lutheran Family & Children's Services (counseling), Nurses for Newborns (home based), Preferred Family Healthcare (outpatient therapy-individual counseling, family counseling and case management), St. Joachim & Ann Care Service (home based services) and Youth In Need (shelter-counseling and transitional living program) were due to high demand. Crider Health Center (Pinocchio and prevention), Preferred Family Healthcare (Teams of Concern-school based and presentations), ThriVe (prevention), United Services (IBIC) and Youth In Need (crisis intervention-presentations) were due to school based usage. In Administration, travel is above the variance because of sight visits and a trip to consult with counties in the Kansas City area.

Revenues are up \$300,000 year to date over last year.

A motion was made to approve the advance of \$494,400. (M.S.P.: Haberstroh/Stahl) – Motion passed.

A motion was made to approve the Treasurer’s Report as presented. (M.S.P.: Skyles/Marty) – Motion passed.

Report of Standing Committees:

- Children’s Trust Fund: Children’s Trust Fund applications are available online and must be submitted by December 26, 2014.
- Finance: No Finance Committee Report.
- Personnel: Steve Stahl distributed the Executive Director’s evaluation, and asked board members to return the evaluation to him. Bruce Sowatsky reported that health insurance has increased 20% with the current provider, and he is seeking to get additional bids for coverage.
- Executive – Policies and Procedures: Larry Marty reported that the Executive-Policies and Procedures committee will meet in the future to discuss a record retention policy and succession planning.

Report of Executive Director: Bruce Sowatsky reported:

- Applications for 45 different programs, and a total request of over \$7.1 million has been received for 2015 funding. Jan Lewien and Bruce have read and written summaries for each program.
- Bruce and Jan continue to meet with agencies to discuss their funding proposals and their upcoming hearing.
- Bruce and Jan will work on a strategic planning draft and will forward to board members for their review.

Old Business: No Old Business.

New Business: No New Business.

Announcements: Larry Marty announced that the movie “Walking Man” will be shown at the St. Louis International Film Festival on November 17 at the 5 p.m. at the Tivoli Theatre. The movie chronicles a person and his struggles with mental health.

Crisis Nursery’s Over the Top for Tots event will be on November 7 at The Columns.

FACT Hearing: Denise Gould and Heather Lytle were present from FACT.

Crider Health Center Hearing: Katrina McDonald and Brian Wilson were present from Crider Health Center.

Adjournment: A motion was made to adjourn the meeting at 9:00 a.m. (M.S.P.: Skyles/Marty) – Motion passed.