

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
June 22, 2015

Meeting Call to Order: The meeting was called to order at 8:03 a.m.

Roll Call and Guests:

Present: Dave Beckering, Kevin Cantwell, Luanne Cundiff, Molly Dempsey, Nancy Matheny and Andrea Robertson

Absent: Ron Berrey (vacation), Linda Haberstroh (vacation) and Larry Marty (vacation)

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Guests: Kelly Broeker (Preferred Family Healthcare), Katie Ingebretson (Catholic Family Services), DiAnne Mueller and Nicole Dulle (Crisis Nursery), Jerry Marks (Lutheran Family & Children's Services), Daria Winker (Our Lady's Inn), Tony Bryan (Center for Autism Education), Cristy Bilhorn (Behavioral Health Response), Joy Maxwell and Javaughn Baker (ThriVe), Miriam Mahan (Sts. Joachim & Ann Care Service), Heather Lytle (FACT), Sabrina Kuznecoff (The Child Center), Tim Amato (SSM Behavioral Health), Michelle Gorman (Youth in Need) and Carissa Figgins (The Sparrow's Nest)

Approval of Minutes: A motion was made to approve the minutes of the May 18, 2015 board meeting. (M.S.P.: Matheny/Beckering) – Motion passed.

Public Comment: Nicole Dulle from Crisis Nursery gave an update on the Family Empowerment Program and the impact it has on families in our community. Nicole also announced that Penny Valvero is Crisis Nursery's new licensed counselor to serve families.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Luanne Cundiff reported on the five-month statement ending May 31, 2015. The Services Fund is \$619,634. Current Assets are \$1,677,000. Actual tax revenues collected were \$446,139 on a budget amount of \$552,090. No Investment income was accrued. Fundraising of \$6,293 was from the Shower of Love and will be disbursed to agencies. Total revenue for May was \$452,433 on a budget of \$541,340. Expenditure requests for May services totaled \$480,241 on a budget amount of \$585,828. Explanations of the 22 line items that were over the 5% variance and over \$1,000 included: Catholic Family Services (counseling), Child Center (forensic interviews), Children's Home Society (counseling), Crider Health Center (parent partner and respite), Lutheran Family & Children's Services (counseling), Nurses for Newborns (home based services), Preferred Family Healthcare (Outpatient Treatment-group counseling, family counseling and drug tests), Sts. Joachim & Ann Care Service (home based) and Youth in Need (transitional living program) were due to high demand. Catholic Family Services (crisis interventions), Crider Health Center (Pinocchio and school based mental health specialist), Preferred Family Healthcare (Teams of Concern-counseling, case management and presentations), United Services (IBIC), and Youth In Need (teen mothers and presentations) were due to school based usage. Behavioral Health Response (texting) and Bridgeway Behavioral Health (children counseling) was above the variance because two months of billing was submitted. In Administration, Insurance was up because surety bond and workmen's compensation insurance payments were paid.

Bruce reported that the CCRB has received billing from the City of St. Peters for the TIF payment of \$118,000.00, and it is being included in the wire transfer request for the month.

Bruce reported that revenues are up 10% for this year compared to last year. The City of St. Peters TIF was up \$14,000 over last year due to billing from Menard's.

Bruce reported that Luanne completed a random sampling of CCRB invoices and bills paid. No discrepancies were noted.

A motion was made to approve a wire-transfer for \$598,000 for the month of May. This amount includes \$480,241 for partner agency services and \$118,000 for the City of St. Peters TIF payment. (M.S.P.: Cundiff/Beckering) – Motion passed.

Report of Standing Committees:

- Children's Trust Fund: No Children's Trust Fund report.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: Bruce reported that Jan Lewien has completed a draft of the Record Retention policy and has emailed it to Larry Marty for his review.
- Strategic Planning: No Strategic Planning report.

Report of Executive Director:

Bruce Sowatsky reported:

- Bruce reported that he presented at the Ferguson Commission meeting on June 8.
- Bruce gave a legislative update on HB1045 to SB341 (child protection bill for day care centers). The bill is on the Governor's desk for signature. This bill also includes language about the surety bond requirements for the Treasurer of the CCRB. The Governor has until July 14 to sign the bill. If not signed, it will become law on August 28.
- Ready By 21: Bruce reported that the Leadership Council and Work Groups for Ready By 21 are being selected. The Research Team and Data Group have been meeting and establishing parameters.
- Bruce attended a meeting in Jackson and Clay counties for a presentation for children's services fund campaign. They are looking at a November, 2016 ballot.
- Bruce met with Directors of Special Services for St. Charles County Schools. Bruce conducted a poll to determine their greatest needs. The Directors indicated a great need for Trauma-Informed Schools training. The training will be held on September 19. The CCRB will cover the trainer's fee of \$5,000.
- Bruce provided information on the standing and ad hoc committees of the CCRB.
- Nancy Matheny asked about the outstanding TIF funds due St. Charles City. Dave Beckering will investigate.

Old Business: No Old Business.

New Business: Bruce discussed Priority Setting for CCRB funding in 2016. Partnering agency staff presented information for board members' consideration for priorities. Board members engaged in discussion with agency staff and heard their feedback and concerns.

A motion was made to establish 2016 CCRB Funding Priorities as drug awareness, child abuse neglect/prevention, and crisis intervention. (M.S.P.: Cundiff/Matheny) – Motion passed.

A motion was made to approve Preferred Family Healthcare line-item transfer request from Teams of Concern-school based services (84 units) to Team of Concern-case management (122 units) for a total of \$5,522. (M.S.P.: Beckering/Matheny) – Motion passed.

Announcements: Daria Winker from Our Lady's Inn announced that OLI has a resident support staff position open.

DiAnne Mueller from Crisis Nursery announced the Celebrity Waiter/Waitress event on August 6.

Adjournment: A motion was made to adjourn the meeting at 9:28 a.m. (M.S.P.: Beckering/Dempsey) – Motion passed.