

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
March 28, 2016

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Kevin Cantwell, Linda Haberstroh and Allison Onder

Absent: Luanne Cundiff, Molly Dempsey (vacation), Larry Marty (vacation), Nancy Matheny (vacation) and Jan Lewien (personal)

Staff: Bruce Sowatsky and Michelle McElfresh

Guests: Kelly Broeker (Preferred Family Healthcare), Jerry Marks (Lutheran Family and Children's Services), Linda Yates (St. Joachim & Ann Care Service), Heather Lytle (FACT), Katrina McDonald (Crider Health Center), Denise Liebel (United Services), Kathy Thompson (LINC), Sissy Swift and Tysa Coleman (The Child Center), Bonnie Define (Crisis Nursery), Jack Banas and Cindy Syberg (Eleventh Judicial Court), and Denise Fondren (Our Lady's Inn)

Approval of Minutes: A motion was made to approve the minutes of the February 22, 2016 board meeting. (M.S.P.: Beckering/Haberstroh) – Motion passed.

Public Comment: Eleventh Circuit Family Court was the Partner Presenter of the Month. Judge Jack Banas and Cindy Syberg thanked the board for their partnership and gave an update on the impact their services have on St. Charles County youth and their families.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Bruce Sowatsky reported on the two-month statement ending February 29, 2016. The Services Fund balance is \$1,037,855 and Current Assets are \$2,201,401. Actual tax revenues collected were \$512,386 on a budget amount of \$587,700. Investment Income of \$2,118 was accrued. Total revenue for February was \$514,504 on a budget of \$581,025. Expenditure requests for February services totaled \$824,341 on a budget amount of \$608,163. Explanations of the 39 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (phone and mobile outreach), Bethany Christian (respite), Big Brothers Big Sisters (mentoring), Catholic Family Services (counseling), The Child Center (forensic interviews), Children's Home Society (counseling and psychiatric assessments), Community Psychological (testing), Crider Health Center (family assistance and wraparound, Lutheran Family and Children's Services (counseling), Nurses for Newborns (home based services), Our Lady's Inn (home based), Youth in Need (counseling, crisis intervention, shelter room and board and shelter counseling) were due to high demand. Boys & Girls Club (after school prevention), Catholic Family Services (crisis interventions), CHADS (prevention), The Child Center (prevention), Crider Health Center (Pinocchio, prevention and school based mental health specialist), KUTO (prevention), Preferred (Teams of Concern-intakes and prevention), Thrive (prevention), United Services for Children (IBIC) and Youth in Need (Safe Place) were due to school-based usage. Crider Health Center (parent partner-Medicaid and school-based mental health specialist-Medicaid) was due to the quarterly payment being made to the State of

Missouri. Preferred Family Healthcare (outpatient-assessments, individual counseling, family counseling, case management, drug tests and intensive outpatient services) was due to two months of billing being submitted at one time. In Administration, the audit is over the variance because the first audit payment was paid.

A motion was made to approve a wire-transfer for \$824,000 for the month of February. (M.S.P.: Beckering/Berrey) – Motion passed.

Bruce Sowatsky reported that Revenues are up 13.3% year to date over last year.

Report of Standing Committees:

- Children’s Trust Fund: Bruce Sowatsky reported that the Children’s Trust Fund (CTF) renewal application has been received and will be filed by April 25.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: Bruce Sowatsky reported that Larry Marty and the Executive Policies and Procedures committee are reviewing the management section this year, and Larry has distributed information to committee members. Board members have received the CCRB’s audit.
- Strategic Planning: Bruce reported that Jan Lewien has been collecting transitional living, temporary shelter, teen parent and counseling logic models from CCRB funded agencies. These will be studied to develop CCRB program logic models based on commonalities between the agencies’ programs.

Report of Executive Director: Bruce Sowatsky reported:

- The CCRB’s annual report is complete and was distributed to board members and partnering agencies.
- Bruce continues to work on the Needs Assessment.
- Agency site visits to start in April. Bruce, Jan Lewien and Michelle McElfresh will conduct the site visits.
- Community impact information is now available on the CCRB’s website.

Ron Berrey asked Bruce to create a spreadsheet listing the TIFs in St. Charles County and when they will expire.

Old Business: No Old Business.

New Business: Bruce Sowatsky discussed possible CCRB hearing dates in the Fall.

Announcements: Kelly Broecker from Preferred Family Healthcare announced Bridgeway Behavioral Health’s 5K Event and Preferred Family Healthcare’s Hopefest; both events are on April 30.

Sissy Swift announced Child Center’s gala on May 7.

Denise Liebel announced United Services' summit on autism on April 2 at the Community Commons.

DiAnne Mueller from the Crisis Nursery announced that Crisis Nursery has tickets available for the After Party after the Razzle Dazzle's ball on April 2.

Heather Lytle announced FACT's Hopes and Dreams gala on April 22.

Linda Haberstroh announced the Athena Summit on May 4.

Adjournment: A motion was made to adjourn the meeting at 8:28 a.m. (M.S.P.: Beckering/Haberstroh) – Motion passed.