

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
September 26, 2016

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Ron Berrey, Kevin Cantwell, Molly Dempsey, Linda Haberstroh, Larry Marty, Nancy Matheny

Staff: Jan Lewien and Michelle McElfresh

Absent: Dave Beckering, Allison Onder and Bruce Sowatsky (vacation)

Guests: Cristy Bilhorn (Behavioral Health Response), Lauri Fink (Catholic Family Services), Sissy Swift and Laura Cook (The Child Center), Gregory Dahl (Community Psychological), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Kathy Thompson (LINC), Jerry Marks and Courtney Haggertt (Lutheran Family and Children's Services), Tina Meier and Anna Marie Wehr (Megan Meier Foundation), Melinda Ohlemiller (Nurses for Newborns), Angelica O'Neill and Denise Fondren (Our Lady's Inn), Kelly Broeker and Cindy Jones (Preferred Family Healthcare), Jack Lipin and Linda Yates (Sts. Joachim & Ann Care Service), Juvaughn Baker (ThriVe), Denise Liebel (United Services), Cara Merritt (Youth in Need), Dr. William Vanderpool (Francis Howell School District), Terri Roche (Arise Equine Therapy) and Carol Callahan (Recreation Council)

Approval of Minutes: A motion was made to approve the minutes of the August 22, 2016 board meeting. (M.S.P.: Matheny/Marty) – Motion passed.

Public Comment: Jerry Marks from Lutheran Family & Children's Services was the Partner Presenter of the Month. Jerry thanked the board for their partnership and gave an update on the impact that their services have on St. Charles County children and their families.

A motion was made to move New Business to after Public Comment.
(M.S.P.: Berrey/Dempsey) – Motion passed.

New Business: Supplemental Funding: Kevin Cantwell explained that the supplemental funding spreadsheet was distributed to board members previously. The spreadsheet listed each board member's recommendation of funding for each agency.

Board members discussed the methodology in distributing Supplemental funds.

A motion was made to award the average amount from board members' recommendation for agencies' supplemental funding, rounded to the nearest dollar or unit. The total amount is \$90,000.00. A roll call vote was held. Vote was unanimously in favor. (M.S.P.: Berrey/Marty) – Motion passed. These include:

Catholic Family Services	Crisis Intervention.....	\$5,975.03
The Child Center.....	Prevention Services.....	\$9,141.84
The Child Center.....	Capital	\$375.00
Children’s Home Society.....	Counseling	\$6,228.86
Children’s Home Society.....	Psychological Assessment	\$6,414.60
Community Psychological	Psychological Testing	\$10,022.35
Crisis Nursery	Capital	\$1,187.50
KUTO	Prevention Services.....	\$3,929.76
Lutheran Family & Children’s Services	Counseling	\$10,385.55
Nurses for Newborns	Home and Community Based Services..	\$11,821.95
Our Lady’s Inn.....	Services to Unwed and Teen Moms	\$5,526.60
Preferred Family Healthcare	Capital (Outpatient)	\$2,243.74
Preferred Family Healthcare	Capital (Prevention)	\$1,449.29
St. Joachim & Ann.....	Capital	\$3,986.41
Thrive.....	Capital	\$1,100.00
Thrive.....	Prevention Services.....	\$1,685.88
Youth in Need.....	Capital	\$849.50
Youth in Need.....	Counseling Services.....	\$7,760.00

Line Item Transfer Requests:

A motion was made to approve Behavioral Health Response line-item transfer request to increase Mobile Outreach by 128.75 units, increase Presentations by 6 units, decrease Mental Health First Aid training by 18.88 units, and decrease ASIST Training by 26.75 units. United Services’ line-item transfer request to increase IBIC by 3,000 units and decrease Behavioral Services by 2,215 units. (M.S.P.: Matheny/Dempsey) – Motion passed.

Report of the Chair: Kevin Cantwell congratulated Michelle McElfresh for being the recipient of the Healing Heart award from Crisis Nursery.

Report of the Treasurer: Nancy Matheny reported on the eight-month statement ending August 31, 2016. The Services Fund balance is \$791,002 and Current Assets are \$1,964,226. Actual tax revenues collected were \$440,068 on a budget amount of \$587,700. Investment Income was \$1,796 on a budget of \$800. Total revenue for August was \$441,937 on a budget of \$581,025. Expenditure requests for August services totaled \$584,632 on a budget amount of \$608,163. Explanations of the 24 line items that were over the 5% variance and over \$1,000 included: Big Brothers Big Sisters (mentoring), Center for Autism (assessments and workshops), Children’s Home Society (home based services and respite), Community Living (respite), Crider Health Center (parent partner and wraparound), Crisis Nursery (respite), LINC (wraparound), Lutheran Family & Children’s Services (counseling), Nurses for Newborns (home based services), Our Lady’s Inn (teen mothers), Preferred Family Healthcare (Outpatient individual counseling, case management, psychiatry and intensive), Sts. Joachim & Ann Care Service (home based) and Youth In Need (crisis interventions and transitional living program). Crider Health Center (parent partner-Medicaid and school based mental health specialist-Medicaid was above the variance because the quarterly payment to DMH is due. KUTO (school based prevention) and United Services (IBIC) are due to school-based usage.

A motion was made to approve a wire-transfer for \$585,000 for the month of August.
(M.S.P.: Matheny/Marty) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: No Children’s Trust Fund report.
- Finance: No Finance Committee report.
- Personnel: No Personnel Committee report.
- Executive – Policies and Procedures: No Executive Policies and Procedures report.
- Strategic Planning: No Strategic Planning report.

Report of Executive Director:

Jan Lewien reported on the mid-year clinical outcomes report for CCRB partnering agencies. The report was emailed to the Board previously. Jan reported that CCRB staff have begun Fall site visits and are working on agency application summaries for 2017 funding.

Old Business: No Old Business.

Announcements: Jack Lipin from Sts. Joachim and Ann Care Service announced that Pam Struckhoff will receive the Community Health Leadership award from the Healthcare Businesswomen Association on September 27. Also, Sts. Joachim & Ann will host the NECAC Hunger Banquet on September 29.

Adjournment: A motion was made to adjourn the meeting at 8:39 a.m.
(M.S.P.: Dempsey/Marty) – Motion passed.