

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
July 24, 2017

Meeting Call to Order: The meeting was called to order at 8:05 a.m.

Roll Call and Guests:

Present: Dave Beckering, Ron Berrey, Linda Haberstroh, Linda Wilson Horn, Pastor Raymond Horry, and Nancy Schneider

Staff: Bruce Sowatsky, Jan Lewien and Michelle McElfresh

Absent: Molly Dempsey (vacation), Larry Marty (vacation) and Allison Onder

Guests: Mandy Bowlin (Behavioral Health Response), Lauri Fink (Catholic Family Services), Sissy Swift and Laura Cook (The Child Center), Laura Ojo (FACT), Angela McAllister (LINC), Mike Duggar (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Denise Fondren (Our Lady's Inn), Kelly Broeker and Beth Sailors (Preferred Family Healthcare), Pam Struckhoff (Sts. Joachim & Ann Care Service), Joy Maxwell (Thrive), Denise Liebel (United Services), Cara Merritt (Youth in Need), Cheri Thurman and Curtis Cain (Wentzville School District)

Approval of Minutes: A motion was made to approve the minutes of the June 26, 2017 board meeting. (M.S.P.: Beckering/Schneider) – Motion passed.

Partner Presentation: Laura Heebner (Crider Health Center) welcomed the Board to their new office in St. Peters and thanked the Board for their partnership. Cheri Thurman, and Dr. Curtis Cain (Wentzville School District) presented information about how Crider Health Center's services impact children in the Wentzville school district.

Public Comment: No Public Comment.

Report of the Chair: Ron Berrey reported that the four priorities for 2018 funding are: psychiatry/school-based counseling, child abuse neglect and prevention, crisis intervention and drug abuse treatment and prevention.

Report of the Treasurer: Bruce Sowatsky reported on the six-month statement ending June 30, 2017. Actual tax revenues collected were \$588,725 on a budget amount of \$606,150. Investment Income of \$3,810 was accrued. Fundraising revenue of \$564 was from the Shower of Love. Refund of Taxes for \$45,045 was for the City of St. Peters TIF. Total revenue for June was \$548,055 on a budget of \$600,450. Expenditure requests for June services totaled \$493,198 on a budget amount of \$633,130. Explanations of the 22 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Big Brothers Big Sisters (mentoring), Boys and Girls Club (center based services), Catholic Family Services (counseling), Child Center (forensic interviews and advocacy), Children's Home Society (group counseling and respite), Community Psychological (testing), Crider (parent partner), Crisis Nursery (respite), Epworth (counseling), Foster & Adoptive Care Coalition (crisis intervention), LINC (wraparound), NAMI (basics class), Our Lady's Inn (unwed mothers), Preferred Family

Healthcare (Intensive Outpatient-case management, individual counseling and drug tests), The Sparrow's Nest (room and board) and Youth In Need (counseling and room/board) were due to high demand. Preferred Family Healthcare (Teams of Concern-prevention) is above the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$538,000 for the month of June. The motion includes \$45,000 for the TIF reimbursement for the City of St. Peters.
(M.S.P.: Beckering/Schneider) – Motion passed.

Ron Berrey commented that some agencies have 80 to 100% of their 2017 allocations remaining for the year. Dr. Berrey stressed the importance of using these funds so that they will be protected during 2018 funding.

Bruce Sowatsky reported that Behavioral Health Response's ASIST training is at 100% because the training has not been provided yet, and Center for Autism is at 100% because the contract ended in February. Catholic Family Services (prevention) is also at 100% of funds unspent.

Bruce reported that revenues are up 2.7% year to date. If the State of Missouri continues to delay in the reporting of sales taxes, Supplemental Funding may not be able to be awarded in the fall. Two more months of revenues are still coming in. Car sales are down. All other economic indicators remain strong.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported that he is completing the annual Children's Trust Fund report.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive Policies and Procedures report.
- Strategic Planning: Bruce reported that Wendy Dyer will conduct the CCRB's strategic planning session on September 27 from 8:00 a.m. to 12:00 p.m. at the Community Commons, 427 Spencer Road in St. Peters. Agencies and the public are welcome to attend.

Report of Executive Director: Bruce Sowatsky reported:

- Michelle McElfresh has accepted the position of Grants Administrator. Michelle will replace Jan Lewien when she retires from the CCRB.
- Bruce and Michelle McElfresh have reviewed 110 applications and are interviewing candidates for the Administrative and Grants Assistant position.
- Staff has been planning Jan Lewien's retirement party. It will be on August 21 from 4:30 to 7:30 p.m. at the St. Peters Cultural Arts Center.
- Bruce and Jan Lewien have been planning and preparing for the strategic planning meeting on September 27.
- Bruce is completing the Children's Trust Fund annual report from the CCRB.

- Michelle McElfresh has been updating the CCRB's public and Sharepoint websites.
- Bruce met with Dr. McKay at Washington University to discuss how social work programs at local universities can insure students are prepared for employment in our community. There is a possible opportunity for partnership between agencies, funding boards and the universities to offer trainings where agencies would provide feedback on what type of training is needed. Bruce also has reached out to SLU and Lindenwood to schedule meetings.

Jan Lewien reported on logic models for home and community based services and community and school-based prevention services.

Old Business: No Old Business.

New Business: Bruce reported that Family Forward (formerly called Children's Home Society) is requesting a line-item transfer request for counseling. A motion was made to approve Family Forward/Children Home Society's line item transfer request for counseling. They are requesting to increase home-based services (105.56 units, \$14,277.90) while decreasing counseling (105 units, \$14,277.90). (M.S.P.: Beckering/Wilson Horn) – Motion passed.

Bruce explained that Missouri is one of eight states that have been awarded as the pilot program from the Excellence in Mental Health Act as a Certified Community Behavioral Health Clinic (CCBHC). This will change the reimbursement for Medicaid clients from an hourly rate to an encounter rate. Bruce, Ron Berrey and Michelle McElfresh met with Laura Heebner from Crider Health Center/Compass in June to discuss the changes and how it will impact the Partnership with Families and School Based Mental Health Specialists programs and reimbursement from the CCRB. Crider Health Center/Compass is requesting that the Partnership With Families and School Based Mental Health Specialists programs to reflect the changes from an hourly rate to encounter rate. The CCRB has asked Crider/Compass to audit the rates for six months to verify accuracy in the amount being billed to the CCRB. The CCRB is also requesting that Crider/Compass provide the satisfaction survey information from clients to the CCRB. Board members will receive a copy of the contract before it's sent to Crider/Compass for signing.

A motion was made to approve Crider/Compass' contract revision as from an hourly rate to an encounter rate, as presented. (M.S.P.: Beckering/Haberstroh) – Motion passed.

Bruce reported that the CCRB's lease is up for renewal with Corporate Group. The lease will be for 3 years; the rent will decrease \$30.00 per month for the first 2 years, and the third year will increase \$25.00 per month.

A motion was made to approve the Corporate Group lease for the CCRB office space as presented. (M.S.P.: Beckering/Schneider) – Motion passed.

Announcements: Jan Lewien reported that agencies' mid-year reports are due August 15.

Sissy Swift from The Child Center announced the Midwest Justice for Children conference on September 12th to 15th. Scholarships are available.

Ron Berrey reported that the CCRB's August 28 board meeting will be at 7:00 p.m. at Sts. Joachim & Ann Care Service, 4116 McClay Road in St. Charles.

Denise Liebel from United Services for Children reported their annual gala will be on August 26. Denise also reported the reveal of possibility of opening a children's museum in St. Charles County.

Linda Haberstroh invited everyone to join the Cancer is Gross team for Pedal the Cause, benefiting Siteman and Children's Hospitals. www.pedalthecause.org

Adjournment: A motion was made to adjourn the meeting at 8:40 a.m. (M.S.P.: Beckering/Schneider) – Motion passed.