

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
September 25, 2017

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Linda Haberstroh, Pastor Raymond Horry, Larry Marty, Allison Onder, Nancy Schneider, and Linda Wilson Horn

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Absent: Dave Beckering

Guests: Mandy Bowlin (Behavioral Health Response), Lauri Fink (Catholic Family Services), Sissy Swift, Amy Robins, Maggie Weber and Laura Cook (The Child Center), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Jennifer Vorachach (Epworth), Heather Lytle (FACT), Kathy Thompson (LINC), Rose Trevino (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Melinda Ohlemiller (Nurses for Newborns), Denise Fondren (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Elisa Zieg and Mark Hollander (Sparrow's Nest), Jack Lipin (Sts. Joachim & Ann Care Service), Lindsay Hustedde (ThriVe), Denise Liebel (United Services), and Karen Englert of the American Heart Association

Approval of Minutes: A motion was made to approve the minutes of the August 28, 2017 board meeting. (M.S.P.: Schneider/Marty) – Motion passed.

Partner Presentation: Sissy Swift of The Child Center welcomed the Board to the agency and thanked them for their partnership. Amy Robins and Maggie Weber gave a short presentation about the Body Safe program and Forensic Interview and Advocacy services offered by The Child Center. Over 21,000 parents, children, and professionals were educated in 2016; 235 children and families were recipients of advocacy services.

Nancy Schneider complimented the Child Center staff on their professionalism and quality of services.

Public Comment: Linda Buschman from the Child Center announced their Beer Tasting fundraising event on October 16, at the Friendship Brewery in Wentzville.

Report of the Chair: Ron Berrey welcomed Jeanne Spencer as the new Administrative and Grants Assistant at the CCRB.

Report of the Treasurer: Molly Dempsey reported on the eight-month statement ending August 31, 2017. The Services Fund balance is \$633,284.10 and Current Assets are \$1,818,723.69. Actual tax revenues collected were \$478,436.44 on a budget amount of \$606,150. Investment Income of \$668.38 was accrued. Miscellaneous revenue of \$2,719.62 is a refund of insurance premiums. Total revenue for August was \$482,124.44 on a budget of

\$600,450. Expenditure requests for August services totaled \$631,734.70 on a budget amount of \$633,130.97.

Explanations of the 28 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Big Brothers Big Sisters (mentoring), Catholic Family Services (counseling and Love and Logic), Children's Home Society (counseling, home based services, psych assessments, and respite), Community Living (respite), Crisis Nursery (respite), Foster & Adoptive Care Coalition (crisis intervention), LINC (wraparound and counseling), Lutheran Family Services (counseling), Preferred Family Healthcare (Intensive Outpatient – drug tests, individual, group & family counseling, intensive outpatient services, case management; Team of Concern – case management and intakes), The Sparrow's Nest (room and board), and Youth In Need (counseling and room/board) were due to high demand. Crider (school-based mental health services, parent-partner Medicaid) is above variance due to the quarterly payment to the Department of Mental Health. United Services (behavioral) is above the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$631,700.00 for the month of August. (M.S.P.: Dempsey/Schneider) – Motion passed.

Bruce reported that revenues are up \$65,000 or 1.6% year to date. The CCRB will not have supplemental funding this year.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Applications for 2018 funding will be available October 1, 2017.
- Finance: No Finance Report.
- Personnel: The Personnel Committee will meet on October 23, 2017, following the regular Board Meeting.
- Executive – Policies and Procedures: No Executive Policies and Procedures Report.
- Strategic Planning – Bruce reported:
 - The 2015-2017 Strategic Plan was distributed to Board Members in preparation of the upcoming 2018-2020 Strategic Planning session.
 - Wendy Dyer will conduct the CCRB's strategic planning session on September 27, 2017 at the Community Commons, 427 Spencer Road in St. Peters. Agencies and the public are welcome to attend.

Report of Executive Director: Bruce Sowatsky reported:

- This year, the CCRB received 51 funding application proposals from 34 agencies; a total of \$8.8 million in funding requests.
- Application summaries will be posted on the portal by October 6.
- The Agency Hearings are scheduled for November 15 and 16 at The Community Commons, 427 Spencer Road in St. Peters. Hearing appointments will be scheduled with the agencies following the Hearing Prep meetings.
- Linda Wilson Horn, Nancy Schneider, and Pastor Raymond Horry attended an orientation meeting with Bruce, in preparation for the funding hearings in November.

- Earlier this month, Ron Berrey and Bruce met with Board Members from the Jackson County Children’s Resource Board and agency representatives from Jackson and Clay counties to be a resource for these communities as they set up practices and policies for their new children’s resource board.
- On September 13, Michelle McElfresh and Bruce attended the trauma-informed training funded by the CCRB. Over 350 professionals and educators, from every public school building in St. Charles County. Additional sessions will be held in October, November, and February.
- Approximately 21 CCRB partner agency Executive Directors met with Wendy Dyer to provide feedback on planning topics for the CCRB 2018-2020 Strategic Plan. An 18-question survey was sent to Executive Directors and Program Managers. The findings from the focus groups and survey will be presented at the Strategic Planning board meeting.
- A representative from Allegany County, Pennsylvania contacted Bruce about their early education tax campaign in their community and he was also contacted by an organization in Florida, who oversees a Children’s Resource Board for 8 counties.
- The CCRB celebrates its 20th anniversary on October 1; Bruce thanked the Board, the agencies and the community for their dedication. He presented a summary of the achievements of the CCRB, the Board of Directors, and the partnering agencies in the county over the past 20 years.

Old Business:

Tobacco 21: Karen Englert, from the American Heart Association, presented to the Board about the Tobacco 21 campaign to increase the legal age of tobacco purchases to age 21 in St. Charles County. Tobacco 21 is requesting the CCRB Board and partnering agencies endorse Tobacco 21. Board Members discussed the proposal.

A motion was made to endorse Tobacco 21 (M. S.: Schneider/Dempsey).

A motion was made to table and discuss Tobacco 21 at the October board meeting in order to consult with the County Attorney. (M.S.P.: Haberstroh/Marty) – Motion passed.

Vision for Children at Risk: Bruce recommended the Board table the discussion about Vision for Children at Risk. A new book will be issued in October that can be shared with the Board and reviewed before making a decision.

New Business: No New Business.

Announcements: DiAnne Mueller from Crisis Nursery announced their “Over the Top for Tots” event on November 3. Tickets are still available.

Linda Haberstroh reported that Pedal for the Cause was a success; to make a donation, go to www.pedalforthecause.org by October 31.

Bruce Sowatsky announced the following fundraising events:

- Unlimited Play gala on September 30

- BJC Foundation gala on October 21
- Care to Learn gala for St. Charles schools on October 28

Molly Dempsey announced the St. Charles City-County Library District's "Imagine" Gala on November 4.

Kelly Broeker from Preferred Family Healthcare announced their annual Hopfest on October 21, at St. Charles High School in St. Charles.

Adjournment: A motion was made to adjourn the meeting at 8:56 a.m.
(M.S.P.: Dempsey/Schneider) – Motion passed.