

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
October 23, 2017

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Linda Wilson Horn

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Absent: Dave Beckering (out-of-town), Linda Haberstroh (work), and Allison Onder

Guests: Mandy Bowlin (Behavioral Health Response), Jeanette Koechner (Boys & Girls Club), Lauri Fink (Catholic Family Services), Sissy Swift (The Child Center), Vicky Walker (Crider Health Center), DiAnne Mueller (Crisis Nursery), Jennifer Vorachack (Epworth), Heather Lytle (FACT), Rose Trevino and Wendy Velicer (Lutheran Family & Children's Services), Denise Fondren (Our Lady's Inn), Kelly Broeker, Megan Hastings, and Heather St. Peter (Preferred Family Healthcare), Mark Hollander (Sparrow's Nest), Jack Lipin (Sts. Joachim & Ann Care Service), Joy Maxwell (ThriVe), Denise Liebel (United Services), and Kristi Machica (Youth In Need)

Approval of Minutes: A motion was made to approve the minutes of the September 25, 2017 Board meeting. (M.S.P.: Dempsey/Schneider) – Motion passed.

A motion was made to approve the minutes of the September 27, 2017 Board meeting. (M.S.P.: Schneider/Wilson Horn) – Motion passed.

Partner Presentation: Kelly Broeker of Preferred Family Health (PFH) welcomed the Board to the agency and thanked them for their partnership. She gave a short overview of the services and programs offered by PFH. A client of PFH's PACER program spoke about how the program has positively impacted him.

Public Comment: No Public Comment.

Report of the Chair: Ron Berrey reported many agencies have line-items that need to be utilized before the end of 2017 to protect their funds for 2018.

Report of the Treasurer: Molly Dempsey reported on the nine-month statement ending September 30, 2017. The Services Fund balance is \$716,738 and Current Assets are \$1,905,818. Actual tax revenues collected were \$715,154 on a budget amount of \$606,150. Total revenue for September was \$715,175 on a budget of \$600,450. Expenditure requests for September services totaled \$452,309 on a budget amount of \$633,130.

Explanations of the 18 line items that were over the 5% variance and over \$1,000 included: Boys & Girls Club (community-based services), Epworth (home-based services), LINC (wraparound), Lutheran Family Services (counseling), NAMI (crisis-intervention training), Preferred Family Healthcare (Intensive Outpatient – drug tests, individual, group & family counseling, and case management), Sts. Joachim & Ann (home-based services), The Sparrow's Nest (room and board), and Youth In Need (crisis interventions) were due to high demand.

Behavioral Health Response (presentations), Catholic Family Services (crisis interventions), Child Center (prevention services), Kids Under Twenty One (prevention), and Youth In Need (Safe Place presentations) are above the variance due to school-based usage. In Administration, consulting fees is above the variance because Wendy Dyer was paid for her consulting services for the 2018-2020 strategic plan. Travel and meals budget is over budget for the year, but overall Administration costs are under budget for the year.

Bruce reported agency line item transfer requests are due by November 21.

A motion was made to approve a wire-transfer for \$452,000.00 for the month of September. (M.S.P.: Dempsey/Schneider) – Motion passed.

Bruce reported revenues are up 1.1% year to date.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported the 1st Quarter revenues collected were \$8,445.00 and applications for CTF grants are available on the website and are due by December 20, 2017.
- Finance: No Finance Report.
- Personnel: Ron Berrey reported the Personnel Committee will meet following the regular Board Meeting today and the Executive Director Evaluations are due by November 5.
- Executive – Policies and Procedures: No Executive Policies and Procedures Report.
- Strategic Planning – Bruce reported CCRB staff will create a draft of the operational plan for the 2018-2020 strategic plan; this will be available at the November Board meeting.

Report of Executive Director: Bruce Sowatsky reported:

- CCRB staff has completed summaries for all 51 funding applications and these have been posted on the CCRB's portal. Board Members received a scoring and summary book of all 2018 agency applications for funding.
- Michelle McElfresh and Jeanne Spencer have been completing fall site visits.
- The Agency Hearings are scheduled for November 15 and 16 at The Community Commons, 427 Spencer Road in St. Peters.
- In preparation for the hearings, CCRB staff has been meeting with agencies that have applied for 2018 funding.
- Bruce reported he attended an Early Childhood conference hosted by Vision for Children at Risk. He also reported the Vision for Children at Risk publication was e-mailed to Board Members previously.
- Bruce and Paulette Foerster, of St. Louis County Children's Service Fund, presented at the St. Louis County Coalition of Service Providers about the Social Work Programs at local universities. They will present at the St. Charles Coalition of Service Providers on November 1, 2017.
- Bruce reported that Partners for Progress announced that four area hospitals have agreed to reinvest in population health and create an organization with a focus on healthy

communities; this will allow area agencies an opportunity to further educate about children's mental health.

Old Business: Tobacco 21: Bruce reported he consulted with the St. Charles County Counselor, Harold Ellis, about the Board's questions about the CCRB endorsing Tobacco 21. Harold did not identify any conflict with the CCRB endorsement of Tobacco 21.

A motion was made to take Tobacco 21 off the table and discuss. (M.S.P.: Schneider/Dempsey) – Motion passed.

A motion was made for the CCRB Board of Directors to endorse Tobacco 21. (M.S.P.: Dempsey/Schneider) – Motion passed.

Vision for Children at Risk: A motion was made to consider funding Vision for Children at Risk as part of the Administrative Budget for 2018. (M. S. P.: Schneider/Marty) – Motion passed.

New Business: Bruce reported that KUTO is requesting a line-item transfer request for school-based prevention services.

A motion was made to approve KUTO's line item transfer request for school-based prevention services. They are requesting to increase prevention (24 units, \$4,935.60) while decreasing ASIST Training (24 units, \$4,948.08). (M.S.P.: Dempsey/Horry) – Motion passed.

Announcements: Heather St. Peter, from Preferred Family Healthcare, announced PFH's Candlelight Vigil on October 26 at Potbelly's Sandwich Shop, 1950 First Capitol Drive - St. Charles 63301. The vigil is in recognition of Domestic Violence Awareness Month in October.

DiAnne Mueller, from Crisis Nursery, announced their "Over the Top for Tots" event on November 3.

Jeanette Koechner, from Boys & Girls Club of St. Charles, announced the development of a STEM-based Robotics program at the St. Charles Club. They plan to expand the program to their O'Fallon Club at a later date.

Molly Dempsey announced the St. Charles City-County Library District's "Imagine" Gala on November 4 at Ameristar Casino.

Adjournment: A motion was made to adjourn the meeting at 8:39 a.m. (M.S.P.: Dempsey/Wilson Horn) – Motion passed.