

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
February 26, 2018

Meeting Call to Order: The meeting was called to order at 8:02 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Allison Onder, Nancy Schneider, and Linda Wilson Horn

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Mandy Bowlin (Behavioral Health Response), Linda Sanchez and Jeanette Koechner (Boys & Girls Club), Lauri Cross-Fink (Catholic Family Services), Sissy Swift (The Child Center, Inc.), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Jennifer Vorachak (Epworth Children & Family Services), Laura Ojo (F.A.C.T.), Kathy Thompson (LINC), Wendy Velicer (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Melinda Ohlemiller (Nurses for Newborns), Denise Fondern and Joann Rich (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Mark Hollander (The Sparrow's Nest), Jack Lipin (Sts. Joachim & Ann Care Service), Juvaughn Baker (ThriVe), Denise Liebel (United Services), and Cara Merritt (Youth in Need)

Approval of Minutes: A motion was made to approve the minutes of the January 22, 2018 Board meeting. (M.S.P.: Schneider/Marty) – Motion passed.

A motion was made to approve the Closed Session minutes of the January 22, 2018 Board meeting. (M.S.P.: Schneider/Dempsey) – Motion passed.

Partner Presentation: Linda Sanchez and Jeanette Koechner of the Boys & Girls Club presented about how the programs funded by CCRB impact the children they serve. Jeanette and Linda thanked the Board for their continued support of the Boys & Girls Club.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Molly Dempsey reported on the first-month statement ending January 31, 2018. The Services Fund balance is \$1,122,362 and Current Assets are \$2,430,311. Actual tax revenues collected were \$497,763 on a budget amount of \$616,675. Investment Income was \$2,368. Total revenue for January was \$500,406 on a budget of \$610,775. Expenditure requests for January services totaled \$715,875 on a budget amount of \$637,541. Explanations of the 28 line items that were over the 5% variance and over \$1,000 included: Big Brothers Big Sisters (mentoring), Boys & Girls Club (home and community-based services), Child Center (forensic interviews and advocacy), Community Living (respite), Crider Health Center (care coordination), Crisis Nursery (respite), FamilyForward (counseling), Foster & Adoptive Care Coalition (home-based services), Lutheran Family Services (counseling), Our Lady's Inn (unwed mothers), Preferred Family Healthcare (intensive outpatient and drug tests),

The Sparrow's Nest (room and board), and Youth In Need (counseling, crisis interventions, and transitional living) were due to high demand. Catholic Family Services (crisis intervention), CHADS Coalition for Mental Health (prevention), Child Center, Inc. (prevention), Crider Health Center (family assistance, Pinocchio, prevention and school-based non-Medicaid), Kids Under Twenty One (prevention), Preferred Family Healthcare (Teams of Concern-intakes), Thrive (prevention), and Youth in Need (presentations) were above the variance due to school-based usage. In Administration, Taxes was over the 5% variance due to payroll taxes.

A motion was made to approve a wire-transfer for \$716,000 for the month of January. (M.S.P.: Dempsey/Schneider) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported the check presentation for the Children's Trust Fund awards will occur following the meeting.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Larry Marty reported that the Executive Policies and Procedures committee will review the Finance section and plan to discuss at the March board meeting.

Report of Executive Director: Bruce Sowatsky reported:

- Agency year-end reports have been submitted and Michelle McElfresh is reviewing the reports in preparation for the Annual Report. The CCRB 2017 Annual Report will be distributed in March.
- Bruce reviewed a draft of the CCRB's audit last week. The auditor found no concerns.
- The County Executive has no recommendations for Board member replacements at this time.
- CCRB continues to monitor tax legislation at the State level.
- CCRB staff produced a new brochure highlighting CCRB-funded agencies and services. The brochure will be distributed to medical offices, libraries, and businesses in St. Charles County.
- The 2018 Needs Assessment will be completed by the May 21, 2018 Board meeting.
- CCRB staff distributed a survey to agencies and Board members seeking input on a multi-year grant process. Feedback from the agencies identified financial security and simplifying the application process as important factors to be considered. Bruce recommended the Executive Committee meet and review the survey results.

Old Business: No Old Business.

New Business: No New Business.

Announcements:

Kathy Thompson from LINC, announced their upcoming fundraiser night on March 8 from 5:00 to 8:00 p.m. at Chick-Fil-A in Wenzville and an Open House in celebration of LINC's 25th Anniversary on March 24 from 11:00 a.m. to 1:00 p.m.

Katrina McDonald of Crider Health Center announced their annual Mouse Races on May 4 at the Harvester Lions Club, 4835 Central School Road, St. Charles beginning at 6:30. Register online at www.compasshealthnetwork.org or call (636) 332-2134.

Jeanette Koechner of the Boys & Girls Club announced they are one of the charities in Woodard's *Pay it Floorward* contest and asked for everyone's support by voting for them online.

DiAnne Mueller from Crisis Nursery announced the Razzle Dazzle Ball on April 7 at the Westport Sheraton Lakeside Chalet is sold out. Crisis Nursery will host their annual children's conference on May 18 at Maryville University. The topic for this year is racial diversity. More information will be announced at a later date.

Adjournment: A motion was made to adjourn the meeting at 8:31 a.m. (M.S.P.: Dempsey/Marty) – Motion passed.