

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD  
OF ST. CHARLES COUNTY  
Board of Directors Meeting Minutes  
April 23, 2018

**Meeting Call to Order:** The meeting was called to order at 8:00 a.m.

**Roll Call and Guests:**

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Allison Onder, Nancy Schneider, and Linda Wilson Horn

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Mandy Bowlin (Behavioral Health Response), Linda Sanchez (Boys & Girls Club), Lauri Cross Fink (Catholic Family Services), Maggie Wiber (The Child Center, Inc.), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), DiAnne Mueller (Crisis Nursery), Denise Gould and Heather Lytle (F.A.C.T.), Kathy Thompson (LINC St. Charles County), Wendy Velicher (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Daria Winker (Our Lady's Inn), Cindy Jones and Beth Sailors (Preferred Family Healthcare), Elisa Zieg (The Sparrow's Nest), Jack Lipin (Sts. Joachim & Ann Care Service), Juvaughn Baker (ThriVe), and Cara Merritt (Youth In Need).

**Approval of Minutes:**

A motion was made to approve the minutes of the February 26, 2018 Board meeting. (M.S.P.: Schneider/Marty) – Motion passed.

A motion was made to approve the minutes of the March 26, 2018 Board meeting. (M.S.P.: Schneider/Dempsey) – Motion passed.

**Partner Presentation – F.A.C.T.** Heather Lytle, Associate Director, presented on the impact F.A.C.T.'s Partnership with Families program has on the community and how the program has grown since its inception.

**Public Comment:** No Public Comment.

**Report of the Chair:** No Report of the Chair.

**Report of the Treasurer:** Molly Dempsey reported on the third-month statement ending March 31, 2018. The Services Fund balance is \$849,945 and Current Assets are \$2,152,058. Actual tax revenues collected were \$712,715 on a budget amount of \$616,675. Total revenue for March was \$713,183 on a budget of \$610,775. Expenditure requests for March services totaled \$709,971 on a budget amount of \$637,541. Explanations of the 42 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach and presentations), Big Brothers Big Sisters (mentoring), CHADS (home-based services), The Child Center (forensic interviews and advocacy), Crider (care coordination and family assistance), Crisis Nursery (respite), Epworth (home-based), FamilyForward (counseling, psychological assessments, and home-based services), Foster & Adoptive Care Coalition (home-based services), Kids Under Twenty One (ASIST training), LINC St. Charles County (counseling and

wraparound), Lutheran Children and Family Services (counseling), NAMI St. Louis (Basics and support groups), Our Lady's Inn (unwed mothers), Preferred Family Healthcare (assessments, intensive outpatient, group counseling, drug tests, and psychiatry), The Sparrow's Nest (room and board), and Youth In Need (counseling, crisis interventions, crisis interventions-presentations, shelter room and board, shelter counseling, and transitional living) were due to high demand. Catholic Family Services (crisis intervention), CHADS (prevention), The Child Center (prevention), Crider Health Center (Pinocchio, prevention, and school-based-Medicaid), Kids Under Twenty One (prevention), Preferred Family Healthcare (Team of Concern-school-based services), and Thrive (prevention) were above the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$710,000 for the month of March.  
(M.S.P.: Dempsey/Horry) – Motion passed.

A motion was made to approve the February 28, 2018 Financial Report.  
(M.S.P.: Dempsey/Marty) – Motion passed.

The Auditor is scheduled to present the CCRB's Audit Report at the Board meeting on May 21.

Bruce Sowatsky reported that revenue growth for March increased 1% over projected growth.

All of CCRB invoices and bills paid were completed with 100% accuracy.

**Report of Standing Committees:**

- Children's Trust Fund: Bruce reported the 3<sup>rd</sup> Quarter Report was received.
- Finance: No Finance Report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive Report.
- Strategic Planning: Bruce reported he is working on the Needs Assessment and plans to present a rough draft to the Board at the May Board meeting.

**Report of Executive Director:** Bruce Sowatsky reported:

- CCRB staff attended Child Advocacy Day on April 3 in Jefferson City and distributed annual reports and CCRB brochures to the St. Charles County legislators.
- Jeanne Spencer presented about the Shower of Love to the Noonday Rotary Club on April 5, and Friedens United Church of Christ-St. Charles on April 15. She also promoted Shower of Love in radio and television interviews on April 19 and 20.
- Michelle McElfresh and Jeanne Spencer completed 15 sites visits. All other site visits are scheduled and are scheduled to be completed by May 14.
- Michelle attended the United Way meeting on April 17 about the regional Needs Assessment.
- Michelle and Jeanne attended the Pinwheel Garden Ceremony at the St. Charles County Courthouse on April 17 in support of Child Abuse Prevention Month.
- The Shower of Love collection drive to benefit Birthright of St. Charles, Birthright of Wentzville, Crisis Nursery, Mary Queen of Angels, Nurses for Newborns, Our Lady's Inn, Sts. Joachim & Ann Care Service, ThriVe St. Louis, and Youth In Need be on April

26 at 17 grocery stores in St. Charles County. Board Members are invited to join the Celebration at 9:00 a.m. on April 27 at Sts. Joachim & Ann Care Service.

**Old Business:** No Old Business.

**New Business:**

- **Cash Handling Policy:** Larry Marty presented the first reading of the new Cash Handling policy.
- **Videorecording Policy:** Nancy Schneider requested the Videorecording policy be tabled until the May Board meeting.

**Announcements:**

DiAnne Mueller of Crisis Nursery commended Jeanne Spencer for organizing the Shower of Love. DiAnne announced their “Fore the Kids” golf tournament on May 14 at the Forest Park Golf Club. DiAnne announced their annual professional conference at Maryville on May 18 at Maryville University.

Beth Sailors of Preferred Family Healthcare announced the Bridgeway Domestic Violence Program is hosting a 5K run on May 4 from 6:30 p.m. to 9:30 p.m. at Frontier Park in St. Charles.

Heather Lytle of F.A.C.T. announced their gala at the Old Hickory Country Club in St. Peters on May 18.

Elisa Zieg of The Sparrow’s Nest announced their gala on May 12 at First Baptist Church of Harvester. Elisa announced TSN is hiring for several positions.

Tina Meier of the Megan Meier Foundation announced Hardin Middle School students’ 5K Color Run on May 5 at Frontier Park in St. Charles. The event is coordinated by Hardin students to raise money for a part-time school counselor.

Daria Winker of Our Lady’s Inn announced they are hiring for positions.

**Adjournment:** A motion was made to adjourn the meeting at 8:24 a.m. (M.S.P.: Onder/Dempsey) – Motion passed.