

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
July 23, 2018

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Linda Wilson Horn

Absent: Allison Onder

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Laura Coleman (Behavioral Health Response), Linda Sanchez (Boys & Girls Club), Sissy Swift (The Child Center, Inc.), Linday Kyonka (Crisis Nursery), Sheri Wiltse (Community Living), Katrina McDonald (Crider Health Center), Laura Ojo (F.A.C.T.), Denise Fondren (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Lauri Cross Fink (Saint Louis Counseling), Jack Lipin (Sts. Joachim & Ann Care Service), Elisa Zieg (The Sparrow's Nest), Juvaughn Baker and Joy Maxwell (ThriVe), Leeann Davenport (UMSL Center for Behavioral Health), Denise Liebel (United Services for Children), Karen O'Hearn, Patrick O'Hearn, Wendy Lumetta, and Sally Hunt.

Approval of Minutes: A motion was made to approve the minutes of the June 25, 2018 Board meeting. (M.S.P.: Dempsey/Schneider) – Motion passed.

A motion was made to approve the Closed Session minutes of the June 25, 2018 Board meeting. (M.S.P.: Marty/Dempsey) – Motion passed.

Partner Presentation – Juvaughn Baker, Program Manager, Best Choice Manager, and Joy Maxwell, Best Choice Project Director, of ThriVe St. Louis presented on ThriVe's Best Choice and the impact the program has had on youth. ThriVe also addressed the quality and content of the Best Choice program.

Public Comment: Karen O'Hearn, St. Charles City School District resident, teacher, and counselor, requested CCRB end funding of ThriVe and use the funds for other services.

Wendy Lumetta, St. Charles City School District resident, thanked the Board for their support of mental health services and asked CCRB to consider funding comprehensive sexual education rather than ThriVe Best Choice.

Linda Sanchez, Executive Director of Boys & Girls Club, asked whether children are more receptive to sexual education curriculum from staff outside the school district.

Jack Lipin, Executive Director of Sts. Joachim & Ann Care Service, that CCRB is fulfilling a contractual obligation to ThriVe.

Sally Hunt, Maryland Heights resident, requested CCRB cease funding of ThriVe Best Choice and questioned the effectiveness and inclusivity of the Best Choice program.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Molly Dempsey reported on the six-month statement ending June 30, 2018. The Services Fund balance is \$404,182.01 and Current Assets are \$1,710,568. Actual tax revenues collected were \$645,534 on a budget amount of \$616,675. Fundraising revenue of \$94.85 was from the Shower of Love. Refund of Taxes for \$39,589 was for the City of St. Charles TIF. Total revenue for June was \$606,052 on a budget of \$610,775. Expenditure requests for June services totaled \$510,274 on a budget amount of \$637,541. Explanations of the 26 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (presentations and training), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), Community Living (respite), Crisis Nursery (respite), Epworth Family and Children's Services (home-based and psychological testing), FamilyForward (psychological assessments, and home-based services), Foster & Adoptive Care Coalition (home-based services), LINC St. Charles County (wraparound), Our Lady's Inn (unwed mothers), Preferred Family Healthcare (intensive outpatient, individual counseling, psychiatry, and drug tests), Saint Louis Counseling (counseling), The Sparrow's Nest (room and board), UMSL Center for Behavioral Health (psychological testing), Youth In Need (transitional living), and 11th Circuit Family Court (supervised visitation) were due to high demand. Preferred Family Healthcare (Team of Concern-intakes) was above the variance due to school-based usage. Youth In Need (counseling, group counseling, and teen mothers group) was above the variance due to the multiple months of billing. Administration was over the variance due to Directors and Officers insurance, employee retirement benefits, and web maintenance.

Bruce Sowatsky reported six CCRB-funded programs are at 100% usage for the year; Behavioral Health Response (training), Child Center (forensic interviews), UMSL Center for Behavioral Health (case management), FamilyForward (counseling), Our Lady's Inn (services to teen mothers, infants, and children), and Youth In Need (Safe Place presentations).

A motion was made to approve a wire-transfer for \$550,000 for the month of June.
(M.S.P.: Dempsey/Marty) – Motion passed.

Bruce Sowatsky reported revenue increased 1.4% year to date over 2017.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported the annual Children's Trust Fund Report is completed and will be submitted in July.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive Report.
- Strategic Planning: No Strategic Planning report.

Report of Executive Director: Bruce Sowatsky reported:

- CCRB staff purged old files and old computer equipment, following the CCRB Records Retention and the Inventory/Capitalization policy. The computer hard drives were retained.
- 2019 Applications for Funding are available online. Programs eligible for two-year funding have been notified.
- Bruce met with representatives of Neighbor Helping Neighbor (NHN) and the superintendents of St. Charles County school districts about expanding NHN in the school districts. NHN will celebrate their 5th Anniversary on July 25.

- Bruce and the Community Council will conduct a meeting on August 23 at the Community Commons with United Way partners to strategize about the upcoming Needs Assessment and funding priorities.

Old Business: No Old Business.

New Business:

Line Item Transfer Request: The Sparrow's Nest has requested a line item transfer of 108 units (\$17,605) to Room and Board from Counseling and Case Management.

A motion was made to approve The Sparrow's Nest line item transfer to increase room and board (108 units, \$17,605.00) and decrease case management (359 units, \$11,365.00) and counseling (156 units, \$6,240.00). (M.S.P.: Schneider/Marty) – Motion passed.

Announcements:

Elisa Zieg, The Sparrow's Nest, announced their golf tournament on August 24, 2018 at the Links at Dardenne, located at 7000 Brassel Drive, O'Fallon.

Lindsay Kyonka, Crisis Nursery, announced the addition of a Spanish-speaking Family Empowerment Counselor available for case management services.

Adjournment: A motion was made to adjourn the meeting at 8:37 a.m. (M.S.P.: Marty/Wilson Horn) – Motion passed.