

**Community and Children’s Resource Board of St. Charles County - CCRB
2008 Application and Reporting Timetable**

January 10, 2008	Final 2007 reimbursement requests due
January 15, 2008	Final 2007 Children’s Trust Fund (CTF) reimbursement requests due
February 15, 2008	Narrative Report for CY07 Purchase of Services due
April – May 2008	Site reviews for partnering agencies
July 31, 2008	Mid-year CTF narrative reports are due
August 15, 2008	Mid-year narrative report for CY08 Regular Services due
Mid August 2008	CY 09 Preliminary Budget Approved/Applications Available Online
September 15-19, 2008	CCRB staff to provide grant review assistance
September 26, 2008 (2:00 p.m.)	CY09 Regular Purchase of Services application due
September-October 2008	Site reviews for partnering agencies
October 1, 2008	CY09 Children’s Trust Fund grant applications available
CCRB Hearings for 2009 Services Applications	November 11, 2008
December 9, 2008	Discussion Meeting (Board Meeting) for CY09 Regular Services Grant
December 10, 2008	2009 Awardees announced
December 31, 2008	CY09 Children’s Trust Fund application due
January 15, 2009	FINAL Requests for CTF reimbursement due

FY07 Funding Priorities

COLA (Cost of Living Allocation) only: The Board of the CCRB will look at instituting a COLA for CY09, dependent upon the funding basis for current partners.

Growth: The CCRB will consider growth of services that are critically needed, but only when funding does not supplant the primary responsibility of other funders (State, Federal, local), when agency utilization rates reach 95% threshold, and only when funding basis allows.

Rate Adjustment: Agencies in critical need of a rate adjustment may request an increase. Critical need is defined as that which jeopardizes the future viability of the agency and/or the agency’s ability to provide the service.