

Capital Funding Policies
Policy Origination: August 2005

Capital items are defined as items that are to be requested for reimbursement one-time. Requests are limited to the actual/direct cost of the item and cannot include allocation of indirect or administrative costs. Capital items are classified into one of the following two categories:

1. Program Support

Items must be necessary to maintain a direct service program and must be necessary to achieve the targeted outcomes of the program.

Examples: therapy equipment, furnishings, machinery, renovations, computer software for direct use by clients

2. Administration

Items requested must improve the overall efficiency or effectiveness of the organization as it relates to the program targets.

Examples: management training, vehicle match, accounting software, cost containment consultation, land, new construction or building renovations