**The Community and Children’s Resource Board**

**2018 Children’s Trust Fund Report**

**Deadline Dates:**

July 13, 2018 – Mid-Year Report

January 17, 2019 – Year-End Report

by 2:00 p.m.

Questions, please contact:

Bruce Sowatsky, Executive Director

The Community and Children’s

Resource Board

2440 Executive Drive, Suite 214

St. Charles, MO 63303

636.939.6200

bsowatsky@scckids.org

**Children’s Trust Fund Report Instructions**

Agencies receiving funds through The Children’s Trust Fund (CTF) License Plate Grant program are required to submit CTF Mid-Year Report by **July 13, 2018**. If all services and reimbursements have been completed by this time, the CTF Mid-Year Report will also serve as the CTF Year-End report.

A CTF Year-End report is required only if services and reimbursements occur after July 13, 2018. If applicable, the CTF Year-End Report is due by **January 17, 2019**.

CTF reports are submitted to CCRB using the SharePoint library. Upload your document in Word format, to your agency’s Annual folder, Reports. Use the following titles:

* Mid Year Report - Children’s Trust Fund
* Year End Report - Children’s Trust Fund

The Community and Children’s Resource Board

**Children’s Trust Fund Report**

Agency Name:

Name of CTF Funded Program:

Mid-Year Report  Year-End Report

Prepared By:

Phone Number:

Email Address:

----------------------------------------------------------------------------------------------------------------------------------------------------------------------

1. Provide a brief description of the project strengths and how this program impacts the prevention of child abuse and neglect.

1. Is this program an on-going agency program?

1. Who is the program’s intended targeted population?

1. List the outcomes of the CTF program? Based on your application, to what percentage were you effective?

1. List all activity outputs accomplished through this grant (service activities such as number of events, presentations, home visits, information distribution, etc.) that will impact prevention of child abuse and neglect.

1. Number of children/youth/parents benefited from this program. Delineate between the total number of children/youth/parents served within the program and how many children/youth/parents were served with these CTF dollars.