

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
March 25, 2019

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Ron Berrey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Larry Marty, Allison Onder, Nancy Schneider, and Catherine Williams

Absent: Molly Dempsey (vacation) and Michelle McElfresh (vacation)

Staff: Bruce Sowatsky and Jeanne Spencer

Guests: Mandy Bowlin (Behavioral Health Response), Christine Corcoran and Kristen Zelle (Bethany Christian Services), Sissy Swift and Porscha Thorpe (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Katie Jones (Compass Health Network), DiAnne Mueller (Crisis Nursery), Nicole Morris (Eleventh Circuit Family Court), Jennifer Vorachak (Epworth Children & Family Services), Heather Lytle (F.A.C.T.), Kathy Thompson (LINC), Kristina Kersting (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Melinda Monroe (Nurses for Newborns), Denise Fondern (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Lauri Cross Fink (Saint Louis Counseling), Jack Lipin (Sts. Joachim & Ann Care Service), Mark Hollander (The Sparrow's Nest), Felicia Linear (ThriVe St. Louis), Denise Liebel (United Services for Children), and Cara Merritt (Youth In Need)

Approval of Minutes: A motion was made to approve the February 25, 2019 Board Minutes. (M.S.P.: Berrey/Elliott) – Motion passed.

Partner Presentation: Christine Corcoran, Bethany Christian Services Regional Director and Kristen Zelle, Safe Families Program Director presented on the Safe Families program and the impact it has on children in St. Charles County.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott reported on the two months statement ending February 28, 2019. The Services Fund balance is \$1,196,819 and Current Assets are \$2,419,616. Actual tax revenues collected were \$516,642 on a budget amount of \$622,006. Expenditure requests for February services totaled \$914,486 on a budget amount of \$660,090. Explanations of the 40 line items that were over the 5% variance and over \$1,000 included: Bethany Christian Services (respite), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), The Child Center, Inc. (forensic interviews and advocacy), Compass Health Network (care coordination), Crisis Nursery (home-based services), FamilyForward (counseling, psychological assessments, and respite), Foster & Adoptive Care Coalition (crisis interventions), LINC St. Charles County (counseling), Megan Meier Foundation (counseling), Preferred Family Healthcare (Intensive Outpatient – assessments, individual counseling, family therapy, case

management, drug tests, intensive outpatient services), Saint Louis Counseling (counseling), The Sparrow's Nest (room & board), and Youth In Need (Counseling, Crisis Intervention, Temporary Shelter-room & board and counseling) were due to high demand. CHADS Coalition for Mental Health (prevention), The Child Center, Inc. (prevention), Compass Health Network (Pinocchio, prevention, and school-based mental health specialist), Kids Under Twenty One (prevention), Preferred Family Healthcare (Team of Concern-intakes and prevention), ThriVe St. Louis (prevention), United Services for Children (intensive behavioral intervention classroom (IBIC), and Youth in Need (Crisis Interventions-presentations, and Teen Parents-group counseling) was above the variance due to school-based usage. Compass Health Network (Partnership with Families – Family Assistance and Parent Partner, and School-Based Mental Health Services) was above the variance due to the quarterly payment to the Department of Mental Health for the Medicaid match.

A motion was made to approve a wire-transfer for \$914,500 for the month of February. (M.S.P.: Elliott/Marty) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce reported the final invoices for 2018 grants have been submitted and checks will be distributed soon.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Bruce reported the second reading of the underutilization policy will be addressed in Old Business and the committee continues to assess the revisions to the Policies and Procedures book.

Report of Executive Director: Bruce Sowatsky reported:

- Michelle McElfresh had emailed reports to Board members previously. Bruce reported that the year-end report included the 30 partnering agencies, 45 programs and 164 goals. Collectively, agencies reached 95% goal attainment on meeting clinical outcomes goals for year-end (from July 1 to December 31, 2018). The total served for 2018 include 86,192 children, 8,646 parents and 4,632 professionals.
- The auditor will present on the 2018 CCRB audit at the April board meeting.
- Bruce will attend an upcoming meeting with the Regional Data Alliance.
- Jeanne Spencer is progressing well, with community drives beginning on April 1. She announced the Shower of Love is scheduled for May 2 and this year there are two additional events: "Fill the Ambulance" at Mid Rivers Mall with the St. Charles County Ambulance District on April 13 from 10:00 to 2:00 p.m. and "Brewing for Babies" with Good News Brewing and Alpha & Omega Roasting Company in O'Fallon on April 27 during business hours.
- A Kindergarten Readiness task force is being facilitated and developed as part of a Vision Leadership project.
- CCRB staff is revising the Year-End report forms and agency trainings will be scheduled this spring.
- The 2018 Annual Report is now available to partners and interested parties.

Old Business: 2nd Reading of the underutilization policy of the CCRB Policies and Procedures Handbook.

Section Finance: Article F9: Reporting on Non-Utilization: Upon the approval of the financial report for June 30th, which occurs in July, any agency that has a line item with 60% or more of their funds remaining must submit a report explaining the rationale for non-utilization and their plan to address the issues.

A motion was made to approve the Reporting on Non-Utilization policy as presented.
(M.S.P.: Dobbins/Williams – Motion passed.)

New Business: No New Business.

Announcements:

Kelly Broeker, Preferred Family Healthcare, announced a 5K Run to benefit the Bridgeway Domestic Violence programs on May 3 at Frontier Park in St. Charles, from 6:30 to 8:30 p.m.

Sissy Swift, The Child Center, announced:

- Open House & Ribbon Cutting for their new expansion at the Wentzville office, on March 28
- The Midwest Justice for Children Conference, April 9-12 at the Doubletree by Hilton Hotel in Chesterfield
- One with Courage Gala is April 27, 2019 at the St. Charles Convention Center

DiAnne Mueller, Saint Louis Crisis Nursery, announced their Annual Conference on May 9 at Maryville University. The theme is racial diversity and registration is free. She also announced a raffle for Paul McCartney tickets in Las Vegas. The winner will be drawn at the Razzle Dazzle Ball on April 6.

Adjournment: A motion was made to adjourn the meeting at 8:30 a.m.
(M.S.P.: Elliott/Williams) – Motion passed.