

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
July 22, 2019

Meeting Call to Order: The meeting was called to order at 8:00 a.m.

Roll Call and Guests:

Present: Ron Berrey, Molly Dempsey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Allison Onder, and Nancy Schneider

Absent: Larry Marty (vacation) and Catherine Williams

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Mandy Bowlin (Behavioral Health Response), Mark Halastik, Kristen Slaughter, and Jennifer Stenger (Big Brothers Big Sisters), Karen Englert (Boys & Girls Club), Ben Chambers (CHADS Coalition for Mental Health), Sissy Swift (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living, Inc.), Katrina McDonald Fuller (Compass Health Network), DiAnne Mueller (Crisis Nursery), Jennifer Vorachack (Epworth Children and Family Services), Heather Lytle (F.A.C.T.), Lisa von Wahlde (FamilyForward), Courtney Knipp (Lutheran Family & Children's Services), Kelly Broeker (Preferred Family Healthcare), Lauri Cross Fink (Saint Louis Counseling), Pam Struckoff (Sts. Joachim & Ann Care Service), Elisa Zieg (The Sparrow's Nest), Madronica Malone (ThriVe St. Louis), Lori Kohrs (United Services for Children), Cara Merritt (Youth In Need), and Tim Amato (SSM Behavioral Health)

Approval of Minutes: A motion was made to approve the June 24, 2019 Board Minutes. (M.S.P.: Dobbins/Horry) – Motion passed.

Partner Presentation:

- **Big Brothers Big Sisters:** Kristen Slaughter, Jennifer Stenger, and Mark Halastik, presented on the impact CCRB-funding makes on clients. Kristen announced BBBS was chosen as the 2018 Agency of the Year out of 300 agencies nationally. Overall, 80% of clients mentored stayed matched for 1 year or longer; 90% graduate from high school; and 99% have no incidents with juvenile justice. The St. Charles office served 145 children in 2018, and Jennifer shared how services make a difference for children mentored through BBBS.

- **FamilyForward:** Lisa von Wahlde spoke about the neurosequential therapy methods used in treating their clients. FamilyForward's target population is foster or adoptive children with extensive histories of abuse and/or trauma and who do not benefit from more traditional therapies. Lisa shared there has been increased demand for services and their funding for in-home intensive therapy services was fully used in July. They currently have a wait list for services.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott reported on the six-month statement ending June 30, 2019. The Services Fund balance is \$549,610 and Current Assets are \$1,785,463. Actual tax revenues collected were \$704,216 on a budget amount of \$622,006. Investment Income was \$2,769 and Fundraising for the Shower of Love totaled \$20. Refund of Taxes of \$13,596 is for the St. Charles TIF. Total revenue for June is \$693,409 on a budget of \$616,256. Expenditure requests for June services totaled \$624,799 on a budget amount of \$528,613. Explanations of the 18 line items that were over the 5% variance and over \$1,000 included: Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), Compass Health Network (care coordination, family assistance, and parent partner), Eleventh Circuit Family Court (supervised visitation), Epworth (home-based services and psychological assessments), FamilyForward (counseling and respite), NAMI (Basics), Our Lady's Inn (teen parents), Preferred Family Healthcare (Intensive Outpatient –individual counseling), Sts. Joachim & Ann Care Service (home-based services), Saint Louis Counseling (counseling), UMSL Center for Behavioral Health (psychological assessments), and Youth In Need (Temporary Shelter-room & board and group counseling) were due to high demand. Preferred Family Healthcare (Team of Concern-counseling) was above the variance due to school-based usage. Administration was over the variance due to Retirement Benefits payments and Health Insurance premiums paid.

Bruce reported revenue is up 3% year to date.

Bruce reported twenty-one line items have more than 60% of funds remaining as of June 30. Agencies with underutilized funds will be contacted about submitting an Underutilization Plan. The Utilization Plan will be due by August 2.

A motion was made to approve a wire-transfer for \$542,200 for the month of June. (M.S.P.: Elliott/Berrey) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children's Trust Fund: Bruce Sowatsky reported the CTF Annual Report will be submitted by July 31.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: Bruce reported CCRB staff met with Larry Marty to discuss revisions, will be discussed in New Business.

Report of Executive Director:

Bruce Sowatsky reported:

- Dr. Cyndi Berry sent out mental health needs surveys to St. Charles County school counselors, and they have been returned. The results will be distributed to the CCRB and

partner agencies and used to better determine school-based prevention and counseling needs.

- CCRB staff has updated each agency's History and Statistical Data file in SharePoint.
- In August, the Regional Data Alliance staff will interview the CCRB to better understand the agency data collection methods.
- Children's Trust Fund recipients have submitted their Mid-Year reports for 2019.

Old Business:

- **Reserve Policy:** The Finance Committee requested the item be tabled to allow time to discuss the Reserve Policy before bringing it to the full Board.

New Business:

- **Children's Trust Fund Contracts:** Bruce reported the Children's Trust Fund notified him about a change in their policy which will not approve funds to be used for therapy dogs. Bruce recommends the Board retain the current contracts, but allow for alternative expenses to be submitted. The Child Center and United Services for Children have current contracts for therapy dogs.

The Child Center will use their CTF grant (\$4,260.00) for child abuse prevention program expenses and United Services will use their CTF grant (\$1,000) for Love and Logic parent education classes.

A motion was made to approve the amendments to the Children's Trust Fund contract for The Child Center's (from therapy dogs to child abuse prevention) and to the contract for United Services for Children's (from therapy dogs to Love and Logic parent education classes). (M.S.P.: Berrey/Dobbins) – Motion passed.

- **Chamber Membership:** Bruce recommended joining the Greater St. Charles County Chamber of Commerce to increase awareness of the CCRB to the business community. The Board members asked for research about the other St. Charles County chambers to determine which would be the most beneficial for the CCRB.

A motion was made to table the Chamber of Commerce membership decision until August. (M.S.P.: Dempsey/Elliott) – Motion passed.

- **Governance Policies:** Copies of the suggested revisions to the CCRB Governance policies were distributed via email to the Board and will be made available through the internal website. Board members will review and a Second Reading will be conducted in August.

A motion was made to conduct the First Reading of the revised governance policies. (M.S.P.: Elliott/Berrey) – Motion passed.

Announcements:

Elisa Zieg, The Sparrow's Nest, announced their 6th anniversary celebration on Tuesday, July 23 at 6:30 p.m. at the Sparrow's Nest.

DiAnne Mueller, Saint Louis Crisis Counseling, announced their Celebrity Waiters fundraiser on August 22 from 5:00 to 9:00 p.m. at West County Center in St. Louis.

Adjournment: A motion was made to adjourn the meeting at 8:43 a.m.
(M.S.P.: Dobbins/Horry) – Motion passed.