

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD  
OF ST. CHARLES COUNTY  
Board of Directors Meeting Minutes  
February 24, 2020

**Meeting Call to Order:** The meeting was called to order at 8:08 a.m.

**Roll Call and Guests:**

Present: Paul Boschert, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Catherine Williams

Absent: Molly Dempsey (personal), Ken Dobbins (vacation), Cory Elliot (vacation), Allison Onder (personal), Bruce Sowatsky (vacation), and Jeanne Spencer (vacation)

Staff: Michelle McElfresh

Guests: Holly Nemece (Behavioral Health Response), Karen Englert (Boys & Girls Club), Ben Chambers (CHADS Coalition for Mental Health), Porscha Thorpe (The Child Center, Inc.), Barb Griffith and Heather Bell (Community Living), Katrina McDonald Fuller (Compass Health Network), DiAnne Mueller (Crisis Nursery), Heather Lytle and Rachel Svejkosky (F.A.C.T.), Shima Rostami (Gateway Human Trafficking), Kathy Thompson (LINC St. Charles County), Courtney Knipp (Lutheran Family & Children's Services), Tina Meier and Maddie Drapp (Megan Meier Foundation), Denise Fondern (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Brittany Morgan (Sts. Joachim & Ann Care Service), Alyssa Hilburn (The Sparrow's Nest), Felicia Linear (ThriVe St. Louis), Nathan Harms (TREE House of Greater St. Louis), and Cara Merritt (Youth In Need)

Pastor Raymond Horry was sworn in as a reappointed Board member for 2020-2022.

**Approval of Minutes:** A motion was made to approve the December 17, 2019 Closed Session Minutes. (M.S.P.: Boschert/Williams) – Motion passed.

A motion was made to approve the January 27, 2020 Board Minutes. (M.S.P.: Marty/Williams) – Motion passed.

**Partner Presentation:**

- **Behavioral Health Response:** Holly Nemece, Communications Director, presented on the services provided by BHR and the impact of CCRB funding for BHR's Youth Connection Helpline. With CCRB funding, BHR served 355 St. Charles County youth; 78% were linked to ongoing outpatient mental health services within 30 days; 83% of calls due to suicidal thoughts were connected to ongoing outpatient mental health services within 14 days; and 88% of calls are clients which are diverted from emergency services and hospitalization. BHR presented on the Youth Connection Helpline to 2,500 St. Charles County residents and professionals employed in the county and working with youth. CCRB is the only funding source for the Youth Connection Helpline in St. Charles County and they are actively seeking additional funding sources.

- **Family Advocacy and Community Training (F.A.C.T.):** Heather Lytle, Executive Director, presented on CCRB funded services and the impact these services for F.A.C.T. clients. F.A.C.T. partners with Compass Health Network's *Partnership with Families* program, providing the *Parent Partner* component of the program. Parent Partner provides a trained parent support partner for parents/caregivers with a child living with a mental health condition. F.A.C.T. serves 1,800 families annually and 46% of clients have both a mental health condition and a developmental disability. Clients spend an average of 13 months in the Parent Partner program.
- **The Sparrow's Nest:** Alyssa Hilburn, Program Director, presented on CCRB-funded services and the impact on TSN's clients and their children. TSN is a long-term maternity home and parenting education/support program for teen mothers and their babies. The Sparrow's Nest has the capacity to serve up to 8 mothers and their children in their home at one time.

**Public Comment:** No Public Comment.

**Report of the Chair:** No Report of the Chair.

**Report of the Treasurer:** Michelle McElfresh gave the Report of the Treasurer in Cory Elliot's absence. She reported on the one-month statement ending January 31, 2020. The Services Fund balance was \$1,386,817 and Current Assets were \$2,611,633. Actual tax revenues collected were \$683,107 on a budget amount of \$639,390 and Total Revenue was \$683,107 on a budget of \$640,640. Requests for January services totaled \$654,884 on a budget amount of \$674,872. Explanations of the 32 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), CHADS Coalition for Mental Health (home-based), The Child Center (forensic interviews and advocacy), Community Council (coordinated entry), Community Living (respite), Crisis Nursery (home-based and respite), Eleventh Circuit Family Court (supervised visitation), FamilyForward (counseling), LINC St. Charles County (counseling and wraparound), Preferred Family Healthcare (Outpatient Substance Use Treatment – family therapy and intensive outpatient), Sts. Joachim & Ann Care Service (home-based), and Youth In Need (counseling, crisis interventions, temporary shelter, temporary shelter counseling, and transitional living) were due to high demand. CHADS Coalition for Mental Health (prevention), The Child Center (prevention), Compass Health Network (Pinocchio – group, Pinocchio –individual, and prevention), Preferred Family Healthcare (Team of Concern – case management), Saint Louis Counseling (crisis interventions), United Services for Children (school-based services), and Youth In Need (Crisis Interventions – presentations) were over the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$654,900 for the month of January.  
(M.S.P.: Williams/Horry) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

**Report of Standing Committees:**

- Children's Trust Fund: No Children's Trust Fund report.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive report.

**Report of Executive Director:** Michelle McElfresh reported in Bruce Sowatsky's absence:

- The CCRB will be the recipient of FOCUS St. Louis' *What's Right with the Region* award for Building Stronger Communities on May 7 at the Sheldon Concert Hall.
- Contracts and Clinical Outcomes Agreements for 2020 were mailed and are in the process of being returned to the CCRB.
- Field work for the CCRB's 2019 audit was completed with no issues. The Reserve Fund Policy fulfills requirements from the 2018 audit.
- Bruce has started the 2020 Needs Assessment and has interviewed eight of the partner agencies, with seven more interviews scheduled.
- Jeanne is working on the 14<sup>th</sup> annual Shower of Love event. The grocery store event date will be Thursday, April 30, 2020 from 9:00 a.m. to 7:00 p.m.

**Old Business:** No Old Business.

**New Business:** No New Business.

**Announcements:**

Heather Lytle announced F.A.C.T.'s gala on May 16 at the Ameristar Casino.

DiAnne Mueller announced the Crisis Nursery's gala on April 4 at the Sheraton Westport Lakeside Chalet – St. Louis.

Ben Chambers announced CHADS Coalition for Mental Health's trivia night on May 8 at the Moolah Shrine Center and Executive Director, Marian McCord is a finalist for Fox 2's *Remarkable Women in St. Louis* award.

Porscha Thorpe announced the Child Center's annual Midwest Justice for Children conference on March 18-20 at the St. Charles Convention Center.

Barb Griffith announced Community Living's gala on February 29 at the St. Charles Convention Center.

Kelly Broeker announced Preferred Family Healthcare's annual 5k on May 1 on the Katy Trail in Frontier Park, St. Charles.

Karen Englert announced the Putting Kids First committee meeting on Wednesday, February 26 at Community Living.

**Adjournment:** A motion was made to adjourn the meeting at 8:37 a.m. (M.S.P.: Boscher/Williams) – Motion passed.