

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
March 23, 2020

Meeting Call to Order: The meeting was called to order at 8:00 a.m. The meeting was conducted utilizing Zoom, a video conferencing online application, due to community restrictions caused by the COVID-19 virus.

Roll Call and Guests:

Present: Paul Boschert, Molly Dempsey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Larry Marty, Allison Onder, and Catherine Williams

Absent: Nancy Schneider (travel)

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Dave Robben (Behavioral Health Response), Karen Englert (Boys & Girls Club), Ben Chambers (CHADS Coalition for Mental Health), Sissy Swift and Christine TenEyck (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living), Heather Lytle and Rachel Svejkosky (F.A.C.T.), Elizabeth Makulec (Kids Under Twenty One), Gayla Gibson (Lutheran Family & Children's Services), Tina Meier and Maddie Drapp (Megan Meier Foundation), Melinda Monroe (Nurses for Newborns), Denise Fondern (Our Lady's Inn), Kelly Broeker and Beth Sailors (Preferred Family Healthcare), Saundra Barker (Saint Louis Counseling), Brittany Morgan (Sts. Joachim & Ann Care Service), Alyssa Hilburn (The Sparrow's Nest), Juvaughn Baker and Madronica Malone (ThriVe St. Louis), and Steve Bourne and Greg Dahl (UMSL Center for Behavioral Health)

Approval of Minutes: A motion was made to approve the February 24, 2020 Board Minutes. (M.S.P.: Williams/Boschert) – Motion passed.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Bruce Sowatsky gave the Report of the Treasurer by Cory Elliott's request. He reported on the two-month statement ending February 29, 2020. The Services Fund balance was \$1,356,236 and Current Assets were \$2,581,723. Actual tax revenues collected were \$622,686 on a budget amount of \$639,390. Investment Income was \$1,719 and Miscellaneous Revenue was \$216. The Total Revenue was \$624,621 on a budget of \$640,640. Requests for February services totaled \$935,839 on a budget amount of \$674,872. Explanations of the 41 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach and texting), Big Brothers Big Sisters (mentoring), Boys & Girls Club (center-based services), The Child Center (forensic interviews and advocacy), Community Living (respite), Crisis Nursery (home-based and respite), Epworth Children & Family Services (home-based counseling and psychological assessments), FamilyForward (counseling), Gateway Human Trafficking (presentations), LINC St. Charles County (counseling), Our Lady's Inn (teen parents), Preferred Family Healthcare (Outpatient Substance Use Treatment – intensive outpatient), Saint Louis Counseling (counseling), UMSL Center for Behavioral Health (psychological assessments), and Youth In Need (crisis interventions, temporary shelter, and temporary shelter counseling.)

were due to high demand. Behavioral Health Response (presentations), CHADS Coalition for Mental Health (prevention), The Child Center (prevention), Compass Health Network (Pinocchio – individual and group; and prevention), Kids Under Twenty One (prevention), Megan Meier Foundation (group counseling), Preferred Family Healthcare (Team of Concern – case management, school-based, prevention, and intakes), Saint Louis Counseling (crisis interventions), Thrive St. Louis (prevention), United Services for Children (school-based services), and Youth In Need (Crisis Interventions – presentations) were over the variance due to school-based usage. Foster & Adoptive Care Coalition (30 Days to Family) and Compass Health Network (Medicaid Match) were over the variance due to multiple months of billing.

A motion was made to approve a wire-transfer for \$935,900 for the month of February. (M.S.P.: Dobbins/Boschert) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: Bruce reported the 2021 Children’s Trust Fund Partner application is due April 10 and he is currently working on completing the application.
- Finance: No Finance report.
- Personnel: No Personnel report.
- Executive – Policies and Procedures: No Executive report.

Report of Executive Director: Bruce Sowatsky reported:

- CCRB staff has been working on the 2019 Annual Report and it is almost completed.
- Michelle McElfresh reported on 2019 Year-End Clinical Outcomes from partnering agencies. Thirty partner agencies reported on 42 programs, with 90.8% of their clinical outcome goals being met (139 out of 153 goals attained). When allowing for goals missed by 5% or less, 94.1% of goals were attained (144 out of 153 goals.)
- Bruce reported he has been conducting interviews with agency partners in preparation for the 2020 Needs Assessment.
- CCRB will present at the St. Charles County Community Services Summit in October.
- Shower of Love will be held on Thursday, April 30 and community collection drives are scheduled for the month of April.

Old Business: No Old Business.

New Business:

- **Discussion on COVID-19 Response:** Bruce reported agency partners may have difficulty in providing contracted services due to the community restrictions enacted because of the COVID-19 virus. He recommended creating an emergency plan to assist agencies during this difficult time.

The Board discussed the situation and response options, and asked Bruce to discuss the options with the attorney for St. Charles County. Bruce agreed to follow up with the St. Charles County attorney and report back to the Board with the information.

A motion was made to table the discussion until a response is received from the County attorney. (M.S.P.: Williams/Dempsey) – Motion passed.

- **Spring Site Audits:** Bruce reported with the community restrictions enacted because of COVID-19, CCRB staff is unable to conduct Spring Site Audits as scheduled from March to May. He recommended postponing the audits and conducting them with the Fall Site Audits from September to December.

A motion was made to postpone Spring Site Audits until the fall.
(M.S.P.: Dobbins/Boschert) – Motion passed.

Announcements:

Heather Lytle announced F.A.C.T.'s gala has been rescheduled for November 21, 2020.

Molly Dempsey, from St. Charles County Government, announced St. Charles County has created a call center to provide information about the COVID-19 virus. Volunteers are needed to answer calls from 8:00 am to 8:00 p.m. each day. Additionally, volunteers are needed to conduct health screenings for visitors and staff at the St. Charles County Police Department. For more information, contact 636-949-1899.

Adjournment: A motion was made to adjourn the meeting at 8:37 a.m.
(M.S.P.: Boschert/Williams) – Motion passed.