

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
July 27, 2020

Meeting Call to Order: The meeting was called to order at 8:01 a.m. The meeting was conducted utilizing Zoom, a video conferencing online application, due to community restrictions caused by the COVID-19 virus.

Roll Call and Guests:

Present: Paul Boschert, Molly Dempsey, Ken Dobbins, Cory Elliott, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Catherine Williams

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Absent: Allison Onder

Guests: Dave Robben (Behavioral Health Response), Karen Englert and Jacquelynne McClelland (Boys & Girls Club of St. Charles County), Colleen Pace (CHADS Coalition for Mental Health), Sissy Swift and Christine TenEyck (The Child Center, Inc.), Todd Barnes and Dottie Kastigar (Community Council of St. Charles County), Sheri Wiltse (Community Living), Katrina McDonald Fuller (Compass Health Network), DiAnne Mueller (Crisis Nursery), Jessica Coulter and Nedra Tanksley (Epworth Children and Family Services), Heather Lytle and Rachel Svejkosky (F.A.C.T.), Anne Zink (Foster & Adoptive Care Coalition), Jennifer Vorachack (FamilyForward), Shima Rostami (Gateway Human Trafficking), Elizabeth Makulec (Kids Under Twenty One), Kathy Thompson (LINC St. Charles County), Gayla Gibson (Lutheran Family & Children's Services), Madeline Drapp (Megan Meier Foundation), Kyle Dooley (NAMI St. Louis), Melinda Monroe (Nurses for Newborns), Denise Fondren (Our Lady's Inn), Megan Payton (Preferred Family Healthcare), Sandra Barker (Saint Louis Counseling), Brittany Morgan (Sts. Joachim & Ann Care Service), Miranda Bell (The Sparrow's Nest), Juvaughn Baker, Felicia Linear, and Madronica Malone (ThriVe St. Louis), Nathan Harms (TREE House of Greater St. Louis), Michael Leveque (UMSL Center for Behavioral Health), Denise Liebel (United Services for Children), Cara Merritt (Youth In Need), and Cheri Thurman

Approval of Minutes: A motion was made to approve the June 22, 2020 Board Minutes. (M.S.P.: Boschert/Horry) – Motion passed.

Partner Presentation:

- **LINC St. Charles County:** Kathy Thompson, Executive Director, presented on the services provided by LINC and the partnerships they have with local non-profits and agencies who assist those experiencing homelessness. Kathy shared a client story and how LINC was able to assist the client with temporary housing and linkage to additional resources so the client and their family would not be homeless. Kathy also shared LINC's efforts in supporting families impacted by the COVID-19 pandemic.
- **UMSL Center for Behavioral Health (CBH):** Dr. Michael Leveque, Assistant Director of Therapeutic Services and Staff Psychologist, presented an overview of psychological assessment services provided by CBH. CBH has received 70 referrals for evaluations this year through word-of-mouth and from schools, physicians, and mental health providers. CBH has been providing psychological evaluations by telehealth and in-person. CBH

clients have access to a patient navigator who is available to help families link to additional services. As of July, CBH has provided 36 of their 55 CCRB-contracted psychological assessments and is expected to complete all evaluations by August.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott reported on the six-month statement ending June 30, 2020. The Services Fund balance was \$1,487,176 and Current Assets were \$2,713,294. Actual tax revenues collected were \$652,152 on a budget amount of \$639,390. Investment Income was \$12,594. The Total Revenue was \$626,628 on a budget of \$640,640. Requests for June services totaled \$447,148 on a budget amount of \$706,537. Explanations of the 17 line items that were over the 5% variance and over \$1,000 included: Bethany Christian Services (respite), Boys & Girls Club (center-based services), The Child Center (forensic interviews and advocacy), Compass Health Network (Partnership with Families—parent partner), The Community Council of St. Charles County (Coordinated Entry), Crisis Nursery (home-based services), Foster & Adoptive Care Coalition (crisis interventions), Our Lady’s Inn (teen parents), Saint Louis Counseling (counseling), The Sparrow’s Nest (teen mothers), UMSL Center for Behavioral Health (psychological assessments), and Youth In Need (Temporary Shelter – room and board) were due to high demand. Megan Meier Foundation (counseling), Preferred Family Healthcare (Team of Concern – school-based services), and United Services for Children (school-based services) were over the variance due to school-based usage. FamilyForward (counseling) was over due to multiple months of billing.

A motion was made to approve a wire-transfer for \$477,000 for the month of June. (M.S.P.: Elliott/Dobbins) – Motion passed.

Bruce Sowatsky reported revenues increased 3.5% year-to-date.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: Bruce Sowatsky reported the Children’s Trust Fund contract was renewed for 2021.
- Finance: Molly Dempsey reported the Finance Committee reviewed the recommended Financial Policies revisions.
- Personnel: Nancy Schneider reported the Personnel Committee reviewed the recommend Personnel Policies revisions.
- Executive – Policies and Procedures: Larry Marty reported Executive Policies and Procedures are on the agenda in New Business for a First Reading.

Report of Executive Director: Bruce Sowatsky reported:

- The CCRB’s 2020 Needs Assessment is complete and will be distributed to the Board and agencies in early August.
- The CCRB staff prepared the revised Personnel and Financial Policies and Procedures for the full Board’s first reading.

- The CCRB staff revised the 2021 Applications for Funding.
- The “What’s Right with the Region” award dinner and presentation has been rescheduled for September 3 at The Sheldon, located at 3648 Washington Blvd., St. Louis.
- The Shower of Love received a \$5,000 donation from the St. Charles Lions Club and the money was distributed to the seven benefitting partners.
- The St. Charles County public school district Superintendents have been in contact with Bruce about school-based prevention needs for the school year and how services will be implemented for the school year.
- The August Board meeting will be held via Zoom, rather than at Sts. Joachim & Ann Care Service as originally scheduled.

Old Business: No Old Business.

New Business:

- **2021 Priorities:** Bruce gave an overview of the agency survey results and reported the Ad-Hoc Priorities committee met to discuss 2021 funding priorities. The Priorities Committee recommended the 2021 funding priorities be in the areas of counseling, testing, and evaluation services; crisis intervention; home and community-based services; and school-based prevention.

A motion was made to accept the committee recommendations and set the 2021 funding priorities for counseling, testing, and evaluation services; crisis intervention; home and community-based services; and school-based prevention. (M.S.P.: Williams/Elliott) – Motion passed.

- **2021 Funding Applications:** Bruce reported the CCRB staff made revisions to the 2021 Applications for Funding, which included removing the spring site audit section and adding Emergency Funding questions. Bruce asked the Board to review the revisions and submit any feedback by July 31. Applications will be made available on August 1.
- **CCRB Finance Policies:** Bruce reported the CCRB Financial Policies were reviewed by the Finance Committee. The revised policies were emailed to the full Board.
- **CCRB Personnel Policies:** Bruce reported the CCRB Personnel Policies were reviewed by the Personnel Committee. The revised policies were emailed to the full Board.

A motion was made to conduct a First Reading of the revised CCRB Financial and Personnel Policies and Procedures. (M.S.P.: Elliott/Marty) – Motion passed.

Announcements:

Todd Barnes, Community Council of St. Charles County, announced:

- A Non-Profit Relief & Recovery Grant Information is available which makes up to \$22 million available to Missouri non-profits; Maximum grant request is \$250,000; Grant funds will be made available through reimbursement upon verification of eligible expenses. Costs incurred or will be incurred for necessary expenditures due to the COVID-

19 public health emergency between March 1 and November 15, 2020. Application Periods are July 22 - August 14 and August 19 - August 28. For more information, contact the Community Council.

- The Community Council hopes to re-open offices and meeting spaces for limited hours beginning in September.
- The Community Services Summit is scheduled for October and will be held virtually this year.
- Christy Weber has joined the Community Council staff as Director of Development.

Karen Englert, Boys & Girls Club of St. Charles County, announced their Pull-For-Youth Clay Shoot Fundraiser at Blackhawk Valley Hunting Preserve on September 12, 2020.

Kyle Dooley, NAMI St. Louis, announced NAMI's mental health support groups have moved to an online format. Visit www.namistl.org to see a full list of groups and their weekly speaker series. The NAMI St. Louis Helpline is available 7 days a week from 9 a.m. to 5 p.m., at 314-962-4670. NAMI will also conduct a Crisis Intervention Team training August 3-7; they have 27 participants registered.

Heather Lytle, Family Advocacy and Community Training (F.A.C.T.), announced their virtual Summer Blow Out fundraiser on August 22 at 6:00 p.m.

Denise Liebel, United Services for Children, announced their virtual fundraiser on August 29 at 7:00 p.m.

Adjournment: A motion was made to adjourn the meeting at 9:04 a.m. (M.S.P.: Dempsey/Dobbins) – Motion passed.