

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
December 21, 2020

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Paul Boschert, Ken Dobbins, Molly Dempsey, Cory Elliott, Pastor Raymond Horry, Larry Marty, Nancy Schneider, and Catherine Williams

Absent: Allison Onder

Staff: Bruce Sowatsky, Michelle McElfresh, and Jeanne Spencer

Guests: Christine Corcoran (Bethany Christian Services), Mark Halastik (Big Brothers Big Sisters), Karen Englert and Jacquelynne McClelland (Boys & Girls Club), Marian McCord, Larry McCord, and Ben Chambers (CHADS Coalition for Mental Health), Sissy Swift, Christine TenEyck, Amy Robins, Laura Cook, and Porscha Thorpe (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living), Katrina McDonald Fuller and Brian Martin (Compass Health Network), Nicole Morris (Eleventh Circuit Court), Stephanie DeChambeau and Jessica Coulter (Epworth Children & Family Services), Heather Lytle and Rachel Svejkosky (Family Advocacy and Community Training – F.A.C.T.), Anne Zink (Foster & Adoptive Care Coalition), Shima Rostami (Gateway Human Trafficking), Kathy Thompson (LINC St. Charles County), Debra Russell, Katelyn Eichorst, and Gayla Gibson (Lutheran Family & Children Services), Tina Meier (Megan Meier Foundation), Christine Patterson and Kyle Dooley (NAMI St. Louis), Melinda Monroe (Nurses for Newborns), Beth Sailors and Megan Payton (Preferred Family Healthcare), Tom Duff (Saint Louis Counseling), DiAnne Mueller (Saint Louis Crisis Nursery), Pam Struckhoff and Brittany Morgan (Sts. Joachim & Ann Care Service), Carissa Figgins, Mark Hollander, and Kirk Kasicki (The Sparrow's Nest), Madronica Malone (ThriVe St. Louis), Nathan Harms (TREE House of Greater St. Louis), Steve Bourne and Greg Dahl (UMSL Center for Behavioral Health), Denise Liebel and Lori Kohrs (United Services for Children), Kristi Machica and Cara Merritt (Youth in Need), Sheronda Brown, Patrick Howard, and Hazel Tamano (Resolutions for People), and Cheri Thurman

Approval of Minutes: A motion was made to approve the minutes of the November 18, 2020 and November 19, 2020 Board meetings. (M.S.P.: Dempsey/Boschert) – Motion passed.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Bruce Sowatsky reported for Cory Elliott on the eleven-month statement ending November 30, 2020. The Services Fund balance was \$2,269,497 and Current Assets were \$3,508,469. Actual tax revenues collected were \$580,528 on a budget amount of \$639,390. Total revenue for November was \$624,878 on a budget of \$683,256. Expenditure requests for November services totaled \$454,446 on a budget amount of \$667,400. Explanations of the 15 line items that were over the 5% variance and over \$1,000 included: Behavioral Health Response (mobile outreach), Bethany Christian Services (respite), CHADS Coalition for Mental

Health (home-based), Community Living (respite), Eleventh Circuit Family Court (supervised visitation), Foster & Adoptive Care Coalition (30 Days to Family), Gateway Human Trafficking (community presentations), LINC St. Charles County (counseling), and Saint Louis Counseling (counseling) were due to high demand. The Child Center (prevention), Compass Health Network Compass (Pinocchio, individual and group; Prevention, and School-based Mental Health Specialists), Saint Louis Counseling (crisis interventions), and United Services for Children (school-based specialized classroom) were above the variance due to school-based usage. Compass Health Network was over the variance due to multiple months of billing.

Bruce reported revenues for 2020 increased 7% over 2019.

A motion was made to approve a wire-transfer for \$624,900.00 for the month of December. (M.S.P.: Dobbins/Horry) – Motion passed.

All of CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: Bruce Sowatsky reported five applications were received for 2021 grants. Final billing for 2020 grants is due January 14, by 2:00 p.m. Michelle McElfresh reported the Children’s Trust Fund committee will meet in January to review the 2021 applications and make grant recommendations at the January Board meeting.
- Finance: Bruce reported the Finance Committee report will be presented in New Business.
- Personnel: Nancy Schneider reported the Personnel Committee will meet in Closed Session to discuss Bruce’s job performance.
- Executive – Policies and Procedures: No Executive – Policies and Procedures report.
- Strategic Planning: Bruce reported Strategic Planning will be addressed during the Executive Director report.

Report of Executive Director: Bruce Sowatsky reported:

- The initial draft of the 2021-2023 Strategic Plan was emailed to Board members and the CCRB staff has been working on assigning tasks and goals. Bruce presented highlights of the Strategic Plan draft.
- The CCRB staff has been preparing for the December Board meeting.
- Bruce and the Finance Committee met with Commerce Bank to begin the process of moving to electronic checks for the CCRB reimbursements and bills.
- Michelle McElfresh and Jeanne Spencer completed the spring and fall Site Audits and Michelle will report on them at the January 25, 2021 Board meeting.
- Bruce has been monitoring the agencies that need to reimburse the CCRB for Emergency funding.

Old Business: No Old Business.

New Business:

Approval of 2021 Administrative Budget: Bruce recommended the 2021 Administrative Budget be placed on the agenda for the January 25, 2021 Board meeting.

A motion was made to move the 2021 Administrative Budget to the January 25, 2021 Board meeting and to approve the 2021 January Administrative budget based on the 2020 January Administrative budget so bills can be paid until the 2021 budget is approved. (M.S.P.: Dobbins/Elliott) – Motion passed.

Approval of 2021 Services Budget: The 2021 CCRB Services Budget was discussed. Bruce reported that he and the Finance Committee discussed the 2021 CCRB Services budget. Bruce provided Board members with a report on the proposed services budget. Bruce explained St. Charles County will use a 2% growth model to predict sales tax revenue in 2021. Based on the County's prediction and the CCRB's 2020 revenue rates, the Finance Committee recommended using a 2% growth in Children's Services funding. The Finance Committee recommended adding \$100,000 from the CCRB's reserve fund and set aside money for 2021 Supplemental funding to help gradually reduce the reserve fund. The recommended 2021 Services Budget was \$8,300,000.

A motion was made to approve the 2021 Services Budget of \$8,300,000 as presented. (M.S.P.: Williams/Dempsey) – Motion passed.

Approval of 2021 Services Funding: Bruce distributed a report to Board members with agency utilization projections for 2020. Bruce explained the CCRB the updated protected-funds procedure due to the COVID-19 pandemic and its effect on services, the Finance Committee recommended using the 2020 Service Contracts for the agency's 2021 protected amount. The recommended 2021 protected Services amount was \$7,643,631.02.

A motion was made to approve the 2021 Services Fund protected amount for \$7,643,631.02. (M.S.P.: Elliott/Dempsey) – Motion passed.

The board had previously read all applications and scored them. CCRB staff ranked-ordered the application results in-priority and outside-priority. These scores provided the order in which additional agency funding was discussed.

Bruce Sowatsky reported \$656,368.98 is available for additional and new requests for 2021 Services funding. The total amount requested is \$731,737.12. The following agencies submitted requests to be considered for increased funding, new line items, new programs, and rate increases.

A motion was made to approve UMSL Center for Behavioral Health's counseling – psychological assessments request for \$25,694.50 for an increase of 210 units and a rate increase of \$4.07 per unit. (M.S.P.: Dempsey/Williams) – Motion passed.

A motion was made to approve Crisis Nursery's home-based request for \$1,346.40, for a rate increase of \$0.44 per unit. (M.S.P.: Marty/Williams) – Motion passed.

A motion was made to approve Boys & Girls Club's community-based request for \$21,319.70 for an increase of 2,507 units and a rate increase of \$0.22 per unit. (M.S.P.: Boschert/Marty) – Motion passed.

A motion was made to approve Big Brothers Big Sisters mentoring request for \$3,322.08 for an increase of 108 units. (M.S.P.: Dempsey/Williams) – Motion passed.

A motion was made to approve Foster & Adoptive Care Coalition's home-based – Family Works request for \$3,096.00 for an increase of 30 units. (M.S.P.: Williams/Dobbins) – Motion passed.

A motion was made to approve Compass Health Network's home and community-based – Pinocchio – Individual request for \$1,276.12 for a rate increase \$1.12 per unit. (M.S.: Marty/Boschert) – Motion failed. Ken Dobbins abstained from the discussion and vote.

A motion was made to table all Compass Health Network requests. (M.S.P.: Dempsey/Elliott) – Motion passed. Ken Dobbins abstained from the discussion and vote.

A motion was made to approve The Child Center's school-based prevention request for \$63,826.85 for an increase of 185 units. (M.S.: Williams/Dempsey) – Motion amended.

A motion was made to amend the motion and approve The Child Center's school-based prevention for \$42,436.23 for an increase of 123 units. (M.S.P.: Williams/Dempsey) – Motion passed.

A motion was approved to approve FamilyFoward's counseling request for counseling for \$43,750.00 for an increase of 350 units and for psychological assessments for \$19,500.00 for an increase of 100 units. (M.S.P.: Dempsey/Horry) – Motion passed.

NAMI-St. Louis' new school-based prevention request for \$10,000.00 for 50 units at a rate of \$200.00 per unit was discussed, but no motion was made.

A motion was made to approve Saint Louis Counseling's request for counseling services – counseling for \$16,046.50 for an increase of 200 units and a rate increase of \$0.15 per unit and for counseling services – Love & Logic for a rate increase of \$0.11 per unit. (M.S.P.: Dempsey/Elliott) – Motion passed.

A motion was made to approve The Child Center's new counseling request for \$34,540.00 to fund 220 units at a rate of \$157.00 per unit. (M.S.P.: Williams/Dempsey) – Motion passed.

A motion was made to approve Epworth Children & Family Services' counseling – Family Support Network request for \$28,787.05 for an increase of 155 units and a rate increase of \$15.17 per unit. (M.S.P.: Elliott/Williams) – Motion passed.

A motion was made to approve Saint Louis Counseling's request for crisis interventions for \$632.46 for an increase of 2 units and a rate increase of \$0.41 per unit. (M.S.P.: Dobbins/Horry) – Motion passed.

A motion was made to approve LINC St. Charles County's crisis intervention – music therapy request for \$1,040.00 for a rate increase of \$20.00 per unit. (M.S.P.: Dobbins/Marty) – Motion passed.

A motion was made to approve Nurses for Newborns' home and community-based request for \$336.00 and a rate increase of \$0.48 per unit. (M.S.P.: Williams/Horry) – Motion passed.

A motion was made to approve Foster & Adoptive Care Coalition's home and community-based – 30 Days to Family request for \$21,462.90 for an increase of 145 units. (M.S.P.: Dobbins/Williams) – Motion passed.

A motion was made to approve Community Council's Coordinated Entry request for \$5,638.83 for an increase of 101 units. (M.S.P.: Dempsey/Elliott) – Motion passed.

A motion was made to approve United Services for Children's new home & community-based - counseling request for \$12,980.77 to fund 2,189 units at a rate of \$5.93 per unit. (M.S.P.: Elliott/Dempsey) – Motion passed.

A motion was made to approve United Services for Children's home & community-based – specialized classrooms request for \$32,410.00 for an increase of 7,000 units. (M.S.P.: Elliott/Dobbins) – Motion passed.

A motion was made to table Preferred Family Healthcare's school-based prevention – Team of Concern – counseling, school-based, and psychiatry services requests. (M.S.P.: Elliott/Williams) – Motion passed.

A motion was made to approve Epworth Children & Family Services' counseling – psychological assessments request for \$7,626.15 for a rate increase of \$0.21 per unit and an increase of 56 units. (M.S.P.: Dempsey/Boschert) – Motion passed.

A motion was made to table Youth In Need's counseling request (M.S.P.: Dempsey/Boschert) – Motion passed.

A motion was made to table CHADS Coalition for Mental Health's request for a new home & community-based program, along with all other new programs. (M.S.P.: Elliott/Dobbins) – Motion passed.

A motion was made to approve CHADS Coalition for Mental Health's home & community-based – home-based services request for \$10,886.00 for an increase of 100 units. (M.S.P.: Williams/Marty) – Motion passed.

A motion was made to approve Behavioral Health Response's crisis intervention – phone request for \$19,512.00 for a rate increase of \$24.39. (M.S.P.: Elliott/Dempsey) – Motion passed.

A motion was made to discuss Resolutions for People's home and community-based services request for funding.

(M.S.P.: Dempsey/Dobbins) – Motion passed.

A motion was made to not fund Resolutions for People’s request for 2021 funding.

(M.S.P.: Dempsey/Elliott) – Motion passed.

A motion was made to approve Our Lady’s Inn services to teen parents request for \$12,482.06 for a rate increase of \$10.93. (M.S.P.: Dempsey/Elliott) – Motion passed.

A motion was made to approve Community Living’s respite request for \$747.84 for a rate increase of \$0.41 per unit. (M.S.P.: Dobbins/Dempsey) – Motion passed

A motion was made to approve Bethany Christian Services’ respite request for \$541.20 for an increase of 4 units and a rate increase of \$1.68 per unit. (M.S.P.: Williams/Dempsey) – Motion passed.

A motion was made to table Preferred Family Healthcare’s outpatient substance use treatment request. (M.S.P.: Elliott/Williams) – Motion passed.

A motion was made to approve Saint Louis Counseling’s outpatient psychiatry request for \$6.00 for a rate increase of \$0.20 per unit. (M.S.P.: Dempsey/Dobbins) – Motion passed.

A motion was made to approve The Sparrow’s Nest’s services to teen parents – room & board request of \$1,825.00 for a rate increase of \$5.00 per unit. (M.S.P.: Williams/Dempsey) – Motion passed.

A motion was made to approve Compass Health Network’s home & community – Partnership with Families – parent partner Medicaid request for \$19,975.27 for an increase of 437 units and new psychiatry request for \$22,500.00 to fund 100 units at a rate of \$225.00 per unit. (M.S.P.: Williams/Dempsey) – Motion passed. Ken Dobbins abstained from the discussion and vote.

A motion was made to approve Compass Health Network’s home & community-based Pinocchio – individual request for \$1,276.12 for a rate increase of \$1.12 per unit and for Pinocchio – group request for \$2,294.60 for a rate increase of \$0.55 per unit. (M.S.P.: Williams/Marty) – Motion passed. Ken Dobbins abstained from the discussion and vote.

A motion was made to approve Compass Health Network’s school-based prevention request for \$5,982.50 for a rate increase of \$2.50 per unit. (M.S.P.: Williams/Marty) – Motion passed. Ken Dobbins abstained from the discussion and vote.

A motion was made to approve Preferred Family Healthcare’s home & community-based – Team of Concern – psychiatry request for \$394.56 for a rate increase of \$21.92 per unit. (M.S.P.: Elliott/Williams) – Motion passed.

A motion was made to approve Youth In Need’s counseling – counseling-individual request for \$38,872.50 for an increase of 355 units. (M.S.P.: Elliott/Dempsey) – Motion passed.

A motion was made to not fund Youth In Need's counseling – counseling-group request. (M.S.P.: Elliott/Dempsey) – Motion passed.

A motion was made to approve Youth In Need's new counseling – student counselor request for \$9,360.00 to fund 144 units at a rate of \$65.00 per unit. (M.S.P.: Elliott/Dobbins) – Motion passed.

A motion was made to approve CHADS Coalition for Mental Health home & community-based – mentoring request for \$40,000.00 to fund 400 units at \$100.00 per unit. (M.S.: Williams/Dobbins). Following discussion, a motion was made to not fund CHADS' request. (M.S.P.: Elliott/Dempsey) – Motion passed.

A motion was made to approve Preferred Family Healthcare's outpatient substance use treatment – counseling-individual request for \$16,683.37 for a rate increase of \$3.03 per unit. (M.S.P.: Elliott/Dempsey) – Motion passed.

Preferred Family Healthcare's home & community-based Team of Concern – counseling and school-based services request was discussed and a motion was made to not fund the request until their audit is complete. (M.S.P.: Dobbins/Dempsey) – Motion passed.

Youth In Need's counseling – counseling-group request was discussed for a second time and a motion was made to not fund the request. (M.S.P.: Dobbins/Dempsey) – Motion passed.

A motion was made to approve NAMI-St. Louis' school-based prevention – Ending the Silence request for \$10,000.00 to fund 50 units at \$200.00 per unit. (M.S.P.: Elliott/Dobbins) – Motion passed.

A motion was made to approve CHADS Coalition for Mental Health's home & community-based – mentoring request for \$40,000.00 to fund 400 units at \$100.00 per unit. (M.S.: Williams/Dobbins.) Following discussion, the motion was amended to approve CHADS request for \$20,000 to fund 200 units at \$100.00 per unit. (M.S.P.: Williams/Dobbins) – Motion passed.

Announcements: Heather Lytle from F.A.C.T. announced their virtual Trivia Night on February 6th from 7-9 pm. There is no cost to participate. There will be a silent auction, Air Pod Raffle, and a 50/50. <https://www.factmo.org/trivia-night/>.

Closed Session – Executive Director Review

A motion was made to move into Closed Session. (M.S.P.: Williams/Dobbins) – Motion passed.

A motion was made to move into Open Session. (M.S.P.: Dobbins/Elliott) – Motion passed.

Adjournment: A motion was made to adjourn the meeting at 11:10 a.m. (M.S.P.: Dempsey/Marty) – Motion passed.