

THE COMMUNITY AND CHILDREN'S RESOURCE BOARD
OF ST. CHARLES COUNTY
Board of Directors Meeting Minutes
October 25, 2021

Meeting Call to Order: The meeting was called to order at 8:01 a.m.

Roll Call and Guests:

Present: Paul Boschert, Molly Dempsey, Ken Dobbins, Cory Elliott, Larry Marty, Matt Pirtle, Nancy Schneider, and Catherine Williams

Absent: Pastor Raymond Horry (travel)

Staff: Bruce Sowatsky, Michelle McElfresh, Jeanne Spencer

Guests: Jacquelynne McClelland (Boys & Girls Club), Julie Seymore (The Child Center, Inc.), Todd Barnes (Community Council of St. Charles County), Sheri Wiltse (Community Living, Inc.), Katrina McDonald Fuller (Compass Health Network), DiAnne Mueller (Crisis Nursery), Nicole Morris (Eleventh Circuit Family Court), Jessica Coulter, Paula Ellis, and Stephanie Klopfer (Epworth Children & Family Services), Heather Lytle and Rachel Svejkosky (Family Advocacy & Community Training), Anne Zink (Foster & Adoptive Care Coalition), Shima Rostami (Gateway Human Trafficking), Kathy Thompson (LINC St. Charles County), Gayla Gibson (Lutheran Family & Children's Services), Tina Meier (Megan Meier Foundation), Angela Berra (NAMI St. Louis), Melinda Monroe (Nurses for Newborns), Denise Fondren and Stephanie Merritt (Our Lady's Inn), Kelly Broeker (Preferred Family Healthcare), Katie Roam and Rebecca Ingle (The Sparrow's Nest), Brittany Morgan (Sts. Joachim & Ann Care Service), Felicia Linear and Madronica Malone (ThriVe St. Louis), Denise Liebel (United Services for Children), Cheri Thurman, and Lisa Stricker

Approval of Minutes: A motion was made to approve the September 27, 2021 Board minutes. (M.S.P.: Boschert/Dobbins) – Motion passed.

Partner Presentation:

- **The Child Center, Inc.:** Julie Seymore, Executive Director, presented on the services funded by the CCRB and the impact Counseling, Crisis Intervention, and School-Based Prevention services have on St. Charles County youth, families, and professionals.
- **Epworth Children & Family Services:** Jessica Coulter, Director of Epworth Psychological Services, presented an overview of the psychological assessments funded by the CCRB. Paula Ellis and Stephanie Klopfer presented on the in-home counseling services funded by the CCRB for St. Charles County youth.

Public Comment: No Public Comment.

Report of the Chair: No Report of the Chair.

Report of the Treasurer: Cory Elliott gave the Report of the Treasurer and reported on the financial statement ending September 30, 2021. The following balances were reported:

| Balance | Amount | Budget for Month |
|-----------------------|----------------|-------------------------|
| Services Fund | \$3,728,668.78 | |
| Current Assets | \$5,36,161.41 | |
| Actual Tax Revenues | \$929,893.00 | \$684,741.00 |
| Investment Income | \$4,687.60 | |
| Fundraising | \$0.00 | |
| Miscellaneous Revenue | \$0.00 | |
| Total Revenue | \$934,580.60 | \$684,706.67 |
| Services Requests | \$539,700.34 | \$753,356.57 |

Explanation of the 21 line items that were over the 5% variance and over \$1,000 included: Bethany Christian Services (respite), Big Brothers Big Sisters (mentoring), CHADS Coalition for Mental Health (mentoring), The Child Center (counseling, forensic interviews, and advocacy), Epworth Children and Family Services (psychological assessments), FamilyForward (counseling), Foster & Adoptive Care Coalition (educational advocacy), LINC St. Charles County (wraparound), Megan Meier Foundation (counseling), Preferred Family Healthcare (Outpatient – group and drug tests), and Saint Louis Counseling (counseling) were due to high demand. The Child Center (prevention), Compass Health Network (Pinocchio-Individual), Kids Under Twenty One (prevention), Saint Louis Counseling (crisis intervention), United Services for Children (behavioral services, social work, and specialized classroom) was over the variance due to school-based usage.

A motion was made to approve a wire-transfer for \$539,700 for the month of October. (M.S.P.: Elliott/Pirtle) – Motion passed.

Cory reported revenues have increased 9.6% over 2020 year-to-date.

All CCRB invoices and bills paid were completed with 100% accuracy.

Report of Standing Committees:

- Children’s Trust Fund: Bruce reported billing was received from Our Lady’s Inn for funds from the first disbursement and their contract has been sent out to be signed for the second disbursement of funds for 2021.
- Finance: Bruce reported the Finance Committee will meet in November to plan for the 2022 budgets.
- Personnel: Nancy reported the Executive Director evaluations will be emailed to Board members and evaluations should be returned to her by November 18.
- Executive – Policies and Procedures: No Executive – Policies and Procedures report.

Report of Executive Director: Bruce Sowatsky reported:

- Application summaries and score sheets were prepared for the Board and books have been distributed. The CCRB received 54 applications with almost \$20 million in funding requests for 2022-2023.
- The CCRB staff began meeting with applicants in preparation for the Agency Hearings on November 17 and November 18.

- Bruce was selected as a Board member for the Greater St. Charles County Chamber of Commerce.
- Bruce attended meetings held by the Community Council about the Atlanta “City of Refuge” model for addressing homelessness in the community.
- A follow-up meeting was held with Dr. Cynthia Berry regarding the CCRB’s community impact statements and data collection methods.
- The CCRB staff is evaluating their internal software systems and will meet with technology experts to discuss options for future technology needs.
- Michelle McElfresh and Jeanne Spencer have begun fall site audits.

Old Business: Supplemental Funding Decisions: Bruce reported the CCRB authorized \$250,000 for October Supplemental funding. Five applications were received for a total request of \$31,178.71. The staff has no concerns about the requests.

A motion was made to approve the Community Council of St. Charles County’s Coordinated Entry request for \$9,602.76. (M.S.P.: Dobbins/Boschert) – Motion passed.

A motion was made to approve Epworth Children and Family Service’s Counseling – Psychological Assessments request for \$4,732.35. (M.S.P.: Boschert/Pirtle) – Motion passed.

A motion was made to approve Bethany Christian Services’ Respite request for \$6,861.60. (M.S.P.: Marty/Elliott) – Motion passed.

A motion was made to approve Gateway Human Trafficking’s Home and Community-Based request for \$1,996.94. (M.S.P.: Elliott/Marty) – Motion passed.

A motion was made to approve Saint Louis Counseling’s Counseling request for \$7,982.00. (M.S.P.: Pirtle/Boschert) – Motion passed.

New Business:

- **Line Item Transfer Request – Preferred Family Healthcare:** Bruce reported Preferred Family Healthcare has used their full budget for School-Based Prevention (Team of Concern) – Psychiatry due to high demand. They requested to decrease the number of units in Individual Counseling and increase units for Psychiatry.

A motion was made to approve the request to approve Preferred Family Healthcare’s request in School-Based Prevention to decrease Individual Counseling (72 units, \$4,957.20) and an increase in Psychiatry (21 units, \$4,957.20) as presented. (M.S.P.: Dobbins/Marty) – Motion passed.

Announcements:

Todd Barnes of the Community Council of St. Charles County announced their upcoming workshop, Workplace Stability: Creating Conditions that Lead to Retention, Productivity, and Engagement in Entry-Level Workers, part of the Bridges Out of Poverty series. The workshop will take place on December 2 at the Community Commons, Spencer Road Library in St. Peters.

Shima Rostami of Gateway Human Trafficking announced their event, Intersection between Domestic Violence and Human Trafficking from 11:30 to 1:00 p.m. on October 29. The online

event will give participants a more intensive look at the relationship between domestic violence and human trafficking.

Adjournment: A motion was made to adjourn the meeting at 8:52 a.m.
(M.S.P.: Dobbins/Boschert) – Motion passed.